



AGENDA

CALL TO ORDER

STAFF PRESENTATIONS

1. Presentation on Financial Resiliency
2. Quarterly Investment Report
3. Basic Rules for Public Procurement

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

4. Minutes from the July 6 and July 13, 2021, Finance and Government Committee Meetings
5. Extension of AEG Lease Amendment for a 50% Rent Reduction during the term of the COVID pandemic through September 30, 2021
6. Amendment/Change Order No. 1 for construction contract with Felix Construction Company in the amount of \$50,778.09 for South Sector Pump Station Phase II
7. Amendment/Change Order No. 1 for Professional Engineering Services Contract with Criado and Associates for providing Final Design of Dechman Road from Westchester Parkway to Bardin Road in the total amount of \$85,200
8. Ratify the contract for the purchase of furniture, fixtures and equipment (FF&E) for the Water Revenue Department renovations project through Wilson Office Interiors in the total amount of \$81,006.52
9. Purchase of traffic signal poles from Pelco Structural, LLC in the amount of \$73,325 through a national inter-local agreement with House-Galveston Area Council (H-GAC) cooperative purchasing program
10. Amendment/Change Order No. 2 to the Interlocal Agreement with Dallas County in the additional amount of \$100,000 for Rock Island Road Bridge, MCIP 40812 at Bear Creek in the City of Grand Prairie

ITEMS FOR INDIVIDUAL CONSIDERATION

11. Change Order/Amendment No. 4 with Merriman Anderson Architects (MAA) in the amount of \$557,650 for additional design services associated with the enhanced and expanded EpicCentral project
12. Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; contract with Fast General Contracting for construction of Grand Prairie Memorial Gardens Perimeter Wall Improvements in the amount of \$325,500; Acceptance of Alternate Bid in the amount of \$43,500 for demolition and replacement of perimeter wall, plus a 5% contingency of \$18,450 for a total project cost of \$387,450; Reject all bids from RFB #21100
13. The FY 2022 Transit Grant Application for "The Grand Connection" and approval of a Resolution authorizing the City Manager to submit Fiscal Year 2022 grant application with the Federal Transit Administration (FTA) for \$570,712 for Capital Expenditures, \$262,000 for Operating Expenditures and \$32,950 from Transportation Development Credits (TDC), Department of Transportation (TXDOT) for \$170,584. The City will provide a matching requirement of \$385,099 with the balance of \$20,000 from Dallas County. The total budget to operate the Grand Connection for Fiscal Year 2022 is \$1,441,345
14. Ordinance amending the Capital Improvement Projects; Amendment (Change order) No.3 to professional engineering and surveying services Contract with Kimley Horn and Associates for hydraulic analysis and design modifications of Rock Island Road Bridge at Bear Creek in the amount of \$200,400

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 "Consultation with Attorney"
- (2) Section 551.072 "Deliberation Regarding Real Property"
- (3) Section 551.074 "Personnel Matters - City Manager's Contract"
- (4) Section 551.087 "Deliberations Regarding Economic Development Negotiations."

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972 237 8035 or email Gloria Colvin (gcolvin@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted July 30, 2021.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/03/2021
REQUESTER: Brady Olsen
PRESENTER: Brady Olsen, Treasury and Debt Manager
TITLE: Presentation on Financial Resiliency
RECOMMENDED ACTION: Accept

ANALYSIS:

As we welcome a new F&G committee, we would like to give an overview of various aspects of City Finance. Today, we will discuss the City’s financial resiliency in the context of our AAA bond rating. Some factors that work in our favor include our conservative budgeting, ample reserves, and diverse local economy.

FINANCIAL CONSIDERATION:

No direct impact from this presentation.



Why we are a AAA City

F&G 8-3-2021

Bond Ratings

- ▶ We hire an outside agency (S&P) to judge how big of a risk we are to make our debt payments.
 - ▶ Similar to a personal credit score
- ▶ We have the highest possible rating (AAA)
 - ▶ Higher than 35 states
 - ▶ Higher than the EU, China, France & New Zealand
- ▶ Judged based on 4 main factors
 - ▶ Economy, financial performance, management, and debt level

Bond Rating

- ▶ “Grand Prairie's GO debt is eligible to be rated above the sovereign because, in our assessment, the city can maintain better credit characteristics than the U.S. in a stress scenario.”

Safety in Reserves & Budgetary Practices

- ▶ “Grand Prairie has historically maintained strong budgetary performance, resulting from a combination of conservative budgeting and strong revenue growth.”
- ▶ “In our opinion, Grand Prairie's liquidity is very strong, with total government available cash at 45.4% of total governmental fund expenditures and 2.6x governmental debt service in 2020.”

Resilient and Diverse Economy

- ▶ Tax base has grown by at least 4.5% every year since 2012
- ▶ 2021 Sales tax year-to-date receipts are 10.56% higher than the prior year.
- ▶ 2020 1% higher than 2019
- ▶ While the tax base may lack a driving anchor, its diversity causes it to be extremely resilient.
 - ▶ When retail falls, warehousing picks it up, etc.

Historical Worst-Case Scenarios

- ▶ Sales Tax
 - ▶ For the worst month of Covid lock-downs (April), revenue was only down 14% (compared to prior year).
 - ▶ For the 15 months of Covid, only 5 months have seen declines from the prior year.
 - ▶ Overall year-to-date growth at 10.56%
 - ▶ Last meaningful declines in Great Recession
 - ▶ 4% fall in '09, 2% decline in '10

Historical Worst-Case Scenarios

- ▶ Property Tax
 - ▶ Property values still increased in 2020 even with Covid
 - ▶ Last meaningful declines in Great Recession
 - ▶ 1.8% fall in '09, 3% decline in '10
 - ▶ No decline greater than 3% since at least 1999.

Takeaways

- ▶ When hit with some of the most economic disruptive forces we've seen, the City's economy is resilient enough to overcome the challenges.
- ▶ F&G has played a huge role in maintaining budgetary flexibility and sufficient reserves.
- ▶ F&G and Council have played a huge role in diversifying the tax base.
- ▶ City staff would never recommend a budget or expense that would impose an unnecessary risk to our finances.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/03/2021

REQUESTER: Brady Olsen

PRESENTER: Brady Olsen, Treasury and Debt Manager

TITLE: Quarterly Investment Report

RECOMMENDED ACTION: Accept

ANALYSIS:

Moving forward, we would like provide F&G our quarterly investment report in the agenda packet. This is the same legally required report you have been receiving in administrative updates. The report outlines where the City's cash and investments are held throughout the year.

In general, as market rates decrease in the short term, staff continues to build a laddered portfolio, filling in any gaps. Laddering bonds allows flexibility to invest in different credit and interest rate environments and provide regular liquidity for operating needs. We continue to anticipate low interest returns in the coming year as the Fed keeps a rate close to 0.

FINANCIAL CONSIDERATION:

The city budgeted \$4 million in investment returns for the FYE 2021, and we are on target to hit that projection.



June 30, 2021

To The Honorable Mayor, Members of the City Council, and City Manager,
City of Grand Prairie

The attached information comprises the quarterly investment reports for the City of Grand Prairie, Texas for the period ended June 30th, 2021. The undersigned acknowledge that the City's investment portfolio has been and is in compliance with the policies and strategies as contained in the City's Investment Policy and also in compliance with the Public Funds Investment Act of the State of Texas except as noted.

A handwritten signature in blue ink, appearing to read "Brady Olsen".

Brady Olsen, Treasury and Debt Manager

A handwritten signature in blue ink, appearing to read "Jacqueline Hathorn".

Jacqueline Hathorn, Treasury Analyst

A handwritten signature in blue ink, appearing to read "Susan Sanders".

Susan Sanders, Controller

**CITY OF GRAND PRAIRIE
INVESTMENT RECAP**

June 30, 2021

| YEAR TO DATE | Beg. Balance 10/1/2020 | Additions | Retirements | Book Value 6/30/2021 | Market Value 6/30/2021 | Unrealized Gains/Losses |
|------------------|---------------------------|-----------------------|-------------------------|-------------------------|---------------------------|----------------------------|
| 11140 Treasuries | \$ 5,056,250 | \$ 55,423,314 | \$ (5,029,795) | \$ 55,449,768 | \$ 55,281,530 | \$ (168,238) |
| Municipal Bonds | \$ 51,473,735 | \$ 6,972,983 | \$ (13,384,883) | \$ 45,061,835 | \$ 44,780,271 | \$ (281,563) |
| 11079 FAMCA | 31,073,063 | \$ 20,616,386 | \$ (5,000,000) | \$ 46,689,448 | 46,767,039 | 77,591 |
| 11040 FFCB | 60,548,062 | \$ 65,608,522 | \$ (50,089,412) | \$ 76,067,172 | 76,148,797 | 81,625 |
| 11010 FHLB | 53,727,766 | \$ 32,386,252 | \$ (36,140,165) | \$ 49,973,854 | 49,342,616 | (631,238) |
| 11080 FHLMC | 8,942,232 | \$ 18,540,548 | \$ (3,008,910) | \$ 24,473,870 | 24,298,085 | (175,785) |
| 11070 FNMA | 16,237,593 | \$ 20,933,208 | \$ (7,017,150) | \$ 30,153,651 | 29,960,730 | (192,921) |
| Pool | 125,641,657 | \$ 252,541,091 | \$ (298,739,990) | \$ 79,442,759 | 79,442,759 | - |
| TOTAL | \$ 352,700,357 | \$ 473,022,305 | \$ (418,410,305) | \$ 407,312,357 | \$ 406,021,827 | \$ (1,290,529) |

YEAR TO DATE NET CHANGE IN INVESTMENTS **54,612,000**

| Current Quarter | Beg. Balance 3/31/2021 | Additions | Retirements | Total Cost 6/30/2021 | Asset Mix Allowed | Actual Asset Mix |
|-----------------|---------------------------|-----------------------|-------------------------|-------------------------|----------------------|---------------------|
| Treasuries | \$ 27,456,884 | \$ 33,022,680 | \$ (5,029,795) | \$ 55,449,768 | 100% | 14% |
| Municipal Bonds | \$ 49,481,415 | \$ 6,972,983 | \$ (11,392,563) | \$ 45,061,835 | 25% | 11% |
| FAMCA | \$ 31,073,063 | 15,616,386 | | \$ 46,689,448 | 25% | 11% |
| FFCB | \$ 62,101,204 | 40,068,200 | (26,102,232) | \$ 76,067,172 | 25% | 19% |
| FHLB | \$ 50,293,015 | 11,910,935 | (12,230,096) | \$ 49,973,854 | 25% | 12% |
| FHLMC | \$ 24,473,870 | | | \$ 24,473,870 | 25% | 6% |
| FNMA | \$ 30,153,651 | | | \$ 30,153,651 | 25% | 7% |
| Pool | \$ 132,963,482 | 66,358,300 | (119,879,024) | \$ 79,442,759 | 50% | 20% |
| | \$ 407,996,584 | \$ 173,949,484 | \$ (174,633,711) | \$ 407,312,357 | | 100% |

CURRENT PERIOD NET CHANGE IN INVESTMENTS **(684,227)**

| MATURITY SCHEDULE | Balance 06/30/21 | % of Portfolio |
|-------------------|-----------------------|-------------------|
| UNDER 30 DAYS | \$ 96,558,361 | 24% |
| 31 DAYS TO 1 YEAR | \$ 126,328,743 | 31% |
| 1 YEAR TO 2 YEARS | \$ 148,553,763 | 36% |
| 2 YEAR TO 3 YEARS | \$ 35,871,490 | 9% |
| TOTAL | \$ 407,312,357 | 100.0% |



Investment Report For Quarter Ended June 30, 2021

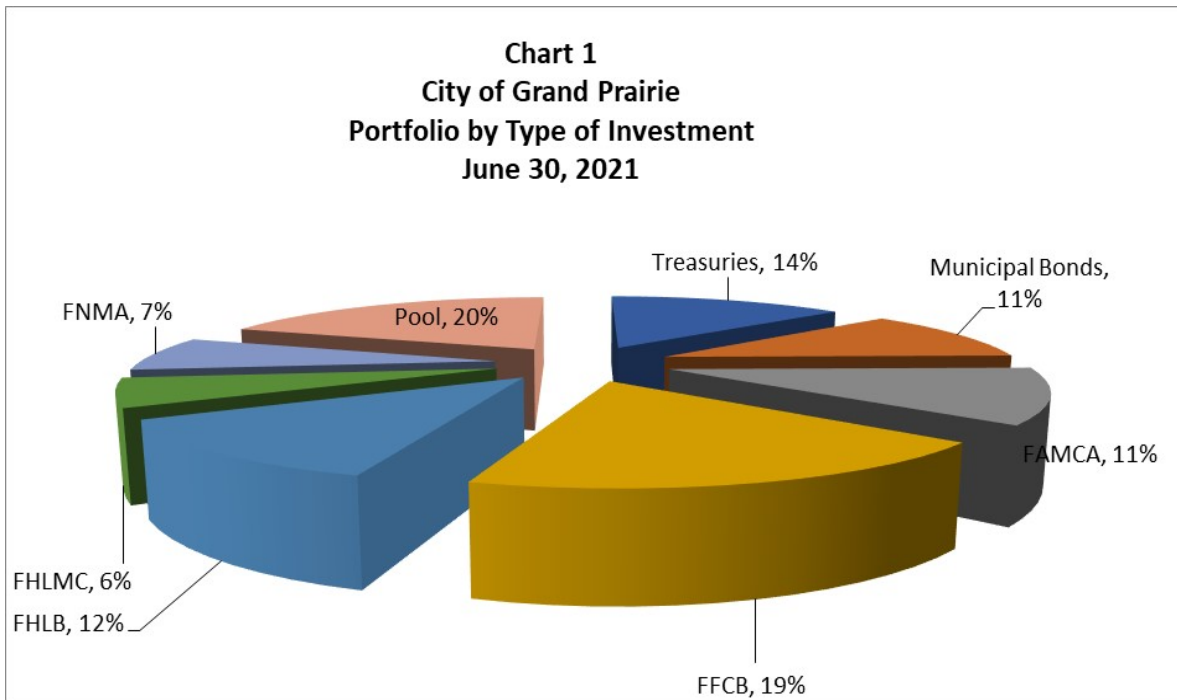
INVESTMENT RECAP

The attached investment recap summarizes all activities in the City’s investment portfolio from October 1, 2020 to June 30, 2021. The report shows a year-to-date increase of \$54,612,000, helped by some of the federal funds we received this quarter.

The book value and market value of each type of investment is also shown on the report. At June 30, 2021, the city had an unrealized loss (market value minus book value) of \$1,290,529 on its securities largely due inconsistent recovery of the market. This loss is not reflected in any of the above totals.

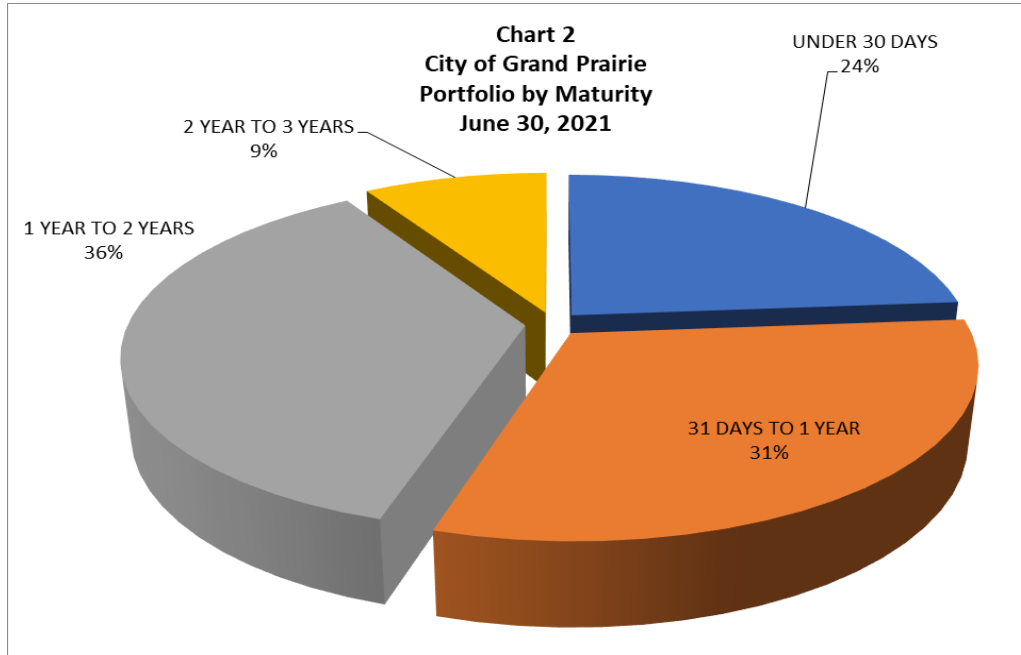
Portfolio by Type of Investment

Chart 1 presents the portfolio by type of investment. Approximately 20% of the portfolio is invested in Local Government Investment Pools; the remainder is invested in US Agencies, Treasuries or Municipal Bonds. The investment policy guidelines indicate not more than 50% invested in pools and 25% in each individual government agency. This reflects a recent general strategy of placing more investment funds in longer term instruments.



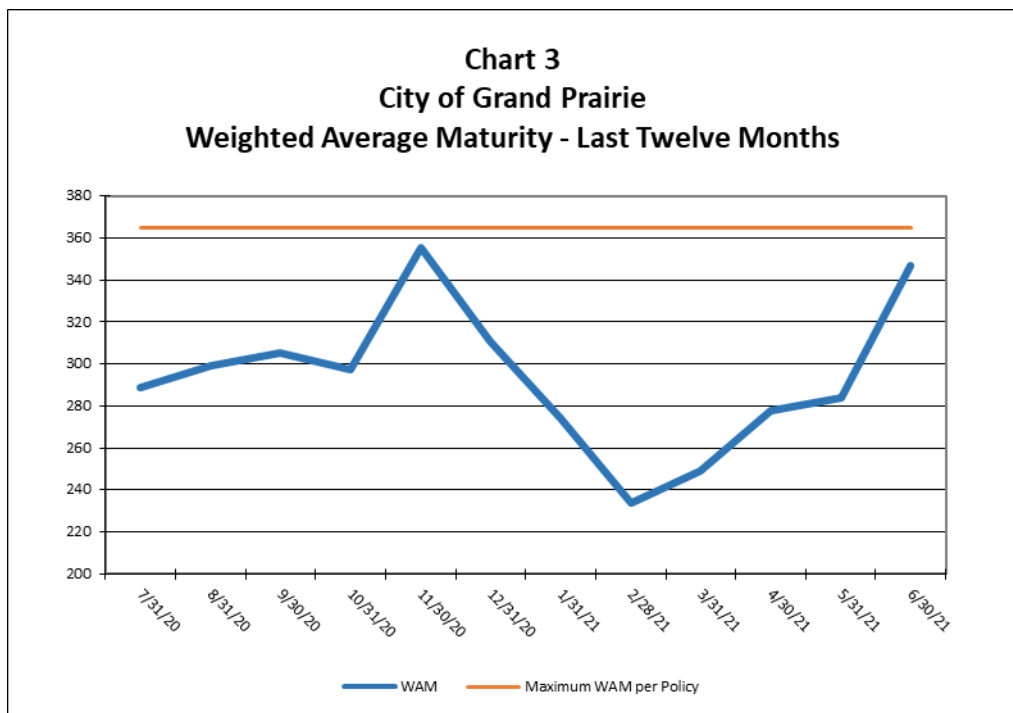
Portfolio by Maturity

Chart 2 presents the portfolio by maturity. Per policy, no investments exceed 36 months.



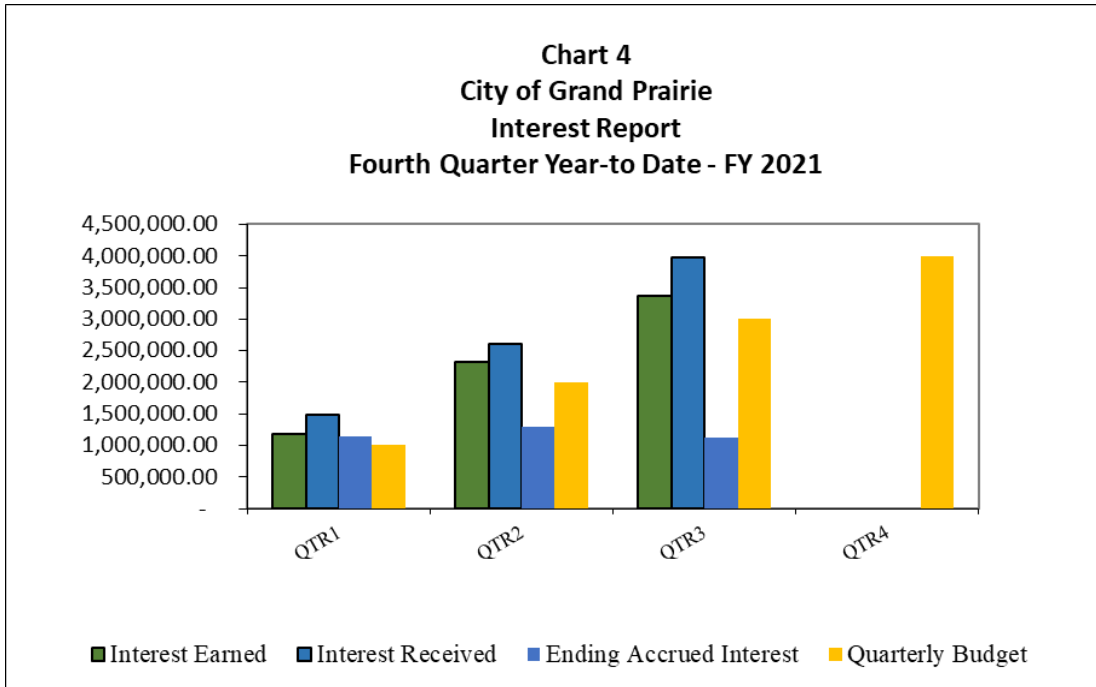
Weighted Average Maturity

Chart 3 shows the weighted average maturity (WAM) for the last twelve months. As of June 30th, the WAM was 347 days. We'd like to stay closer to this range over time.



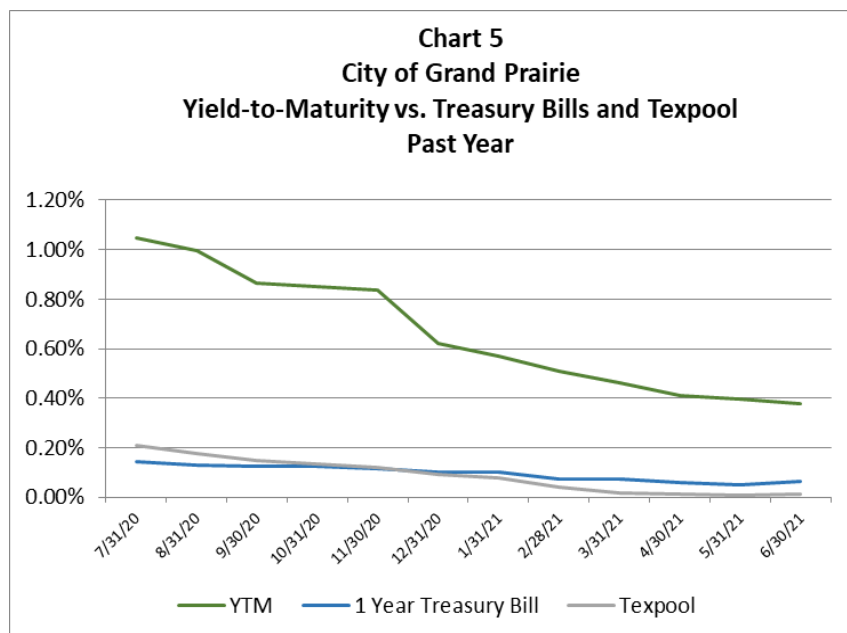
Interest Report

Chart 4 compares the interest income budget, interest received, and ending accrued interest. The primary difference in this amount is due to the timing of when interest is received and reported. Interest received is on a cash basis, as is the budgeted amount. Interest earnings and accrued interest are on an accrual basis.



Yield Compared to U.S. Treasury and Texpool

A metric more indicative of the portfolio performance is the overall expected yield-to-maturity, as shown in Chart 5. This metric is benchmarked against average monthly yield of the one year U.S. Treasury Bill and the average monthly yield on Texpool accounts. Since the strategy at the City is a buy and hold to maturity, the yield-to-maturity rate represents the final expected results. This yield can vary if a bond gets called early; therefore, we have a cap on callable securities at no more than 50%. As the market has stayed suppressed, we anticipate our spread to decrease over time.



INVESTMENT ACTIVITY & PROSPECTIVE STRATEGY

As shown on the attached schedule, it was an active quarter with approximately \$108 million in purchases made and \$55 million maturing this quarter, excluding pool transactions. Yields for new purchases remain unattractive, yet higher than the pool returns.

In the upcoming quarter (July 2021-September 2021), holdings with par value of \$51 million are maturing. The yields on those holdings have a median larger than the current market, so we may expect continued diminished returns in the coming year. Additionally, we will receive \$84 million in bond proceeds, raising our portfolio to close to \$500 million.

In general, as market rates decrease in the short term, staff continues to build a laddered portfolio, filling in any gaps. Laddering bonds allows flexibility to invest in different credit and interest rate environments and provide regular liquidity for operating needs. We continue to anticipate low interest returns in the coming year as the Fed keeps a rate close to 0. We may see a small spike over the next couple of months, but the long term outlook is still fairly bleak.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/03/2021

REQUESTER: Angi Mize

PRESENTER: Angi Mize, Interim Purchasing Manager

TITLE: Basic Rules for Public Procurement

RECOMMENDED ACTION: None



PURCHASING 101

BASIC RULES OF PUBLIC PROCUREMENT

ABOUT THE PURCHASING DIVISION

“OUR MISSION”

- To procure goods and services for City departments, effectively and timely
- Comply with all state and federal laws
- Evaluate available opportunities in pursuit of optimizing taxpayers' money

Additional Purchasing Resources can be found on the Buy Buddy pages of the Raving Fans intranet.



PURCHASING THRESHOLDS

- **Amounts are based on annual spend, or over a 5-year period for recurring purchases:**
 - **Less than \$3,000:**
 - Recommend requesting at least two quotes to ensure best value
 - Recommend use of City issued procurement card for small dollar purchases
 - **Between \$3,000 - \$49,999:**
 - Requires a minimum of three quotes (2 HUBs and 1 GP vendor), **OR**
 - Purchase using a cooperative or interlocal contract
 - **Over \$50,000:**
 - Requires formal sealed bids or proposals, **OR**
 - Purchase using a cooperative or interlocal contract
 - **Always requires City Council approval**





SOURCING METHODS

-  [Existing Price Agreements](#)
-  [Cooperative Purchasing Agreements](#)
-  [Interlocal Agreements](#)

Obtaining bids, proposals, or quotes

-  [Informal quotes under \\$49,999](#)
-  [Formal bids over \\$50,000](#)

Exemptions

-  [Emergency](#)
-  [Sole Source](#)
-  [Resale items](#)
-  [Professional Services](#)

5

QUESTIONS?





**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: July 6 and July 13, 2021

REQUESTER: Sheryl Osborn

PRESENTER: Chairman, Jeff Copeland

TITLE: Minutes from the July 6 and July 13, 2021, Finance and Government Committee Meetings

RECOMMENDED ACTION: Approve



**MINUTES
CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE
July 6, 2021**

The City of Grand Prairie Finance and Government Committee convened at 3:30 p.m. on Tuesday, July 6, 2021, in the City Council Briefing Room, 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

COMMITTEE MEMBERS PRESENT

Jeff Copeland, Chairman
Cole Humphreys, City Councilperson
Kurt Johnson, City Councilperson

No Guests were recognized as being in attendance.

STAFF PRESENTATIONS

- 1. Finance and Government Committee Member Orientation:**
 - **Committee Function**
 - **Fund Summary Discussion**
 - **Agendas**
 - **Key Financial Information**

Chairman Copeland asked relevant staff to introduce themselves and give a brief job description. Cheryl De Leon, Cathy Patrick, Kathleen Mercer, Brady Olsen, Matthew Monedero, Marlon Pacheco, Megan Mahan, Chuong Phung, Patrick Wilson, and Tiffany Bull all introduced themselves and briefly discussed their positions.

Deputy City Manager Cheryl De Leon then began the orientation. Ms. De Leon walked through a typical meeting, member roles, prominent city staff, and functions of the committee. She then went over the onboarding guide which included key financials, agendas, the budget process, purchasing and fund summaries.

Budget Director Kathleen Mercer presented on fund summaries. She walked through a typical budget document using the Airport fund as an example.

Ms. De Leon previewed future meetings prior to Chairman Copeland discussing the importance of vetting financial items for the Council as a whole.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 5:20 p.m.

Jeff Copeland, Chairman
Finance and Government Committee

Date



MINUTES
CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE
July 13, 2021

The City of Grand Prairie Finance and Government Committee convened at 2:30 p.m. on Tuesday, July 13, 2021, in the City Council Briefing Room, 300 West Main Street, Grand Prairie, Texas. The following members were in attendance:

COMMITTEE MEMBERS PRESENT

Jeff Copeland, Chairperson
 Cole Humphreys, City Councilperson
 Kurt Johnson, City Councilperson

No Guests were recognized as being in attendance.

COMMITTEE MEMBERS NOT PRESENT

None

STAFF PRESENTATIONS

1. Internal Audit FY21 3rd Quarter Report

Audit Director and Interim Chief Financial Officer, Cathy Patrick, presented information on FY21 3rd Quarter Report, including completed projects, projects in progress, and on-going projects. Ms. Patrick clarified that the Audit Department's responsibility is to verify if the documentation provided (e.g., from Departments, hotels) is correct, and to make recommendations, with direction by Deputy City Manager, Cheryl De Leon.

Ms. Patrick stated that the prioritized Audit Workplan will be presented to the Finance and Government Committee in December. After a discussion, it was determined that Lynn Creek Marina should achieve two consecutive years of positive findings before being placed on a bi-yearly audit schedule. A brief discussion took place regarding potential amendments to contracts.

Ms. Patrick noted that the EnerGov implementation is expected in August of this year, and will involve Public Works, Planning, Inspections, and Engineering. Ms. Patrick also discussed the Capital Assets Project. Going forward, 'clean' data will be entered into the new financial system. Ms. Patrick also stated that the new ERP software will replace Lawson with a new financial and human resources system. An RFI was sent out, and they are reviewing the information.

Ms. Patrick mentioned the Finance Department survey conducted in June. The Finance Department held a team-building retreat on Monday, July 12. She also discussed Procurement Card reviews.

Ms. Patrick stated that the American Rescue Plan is still being adjusted by the Federal Government, and there is not yet a reporting format.

CONSENT AGENDA

Deputy City Manager Cheryl De Leon discussed the criteria for items included on the Consent Agenda, and she noted that any member of the Finance and Government Committee can request an item be pulled from the Consent Agenda to be presented for individual consideration. Councilperson Kurt Johnson requested Item 5 and Item 6 be pulled from the Consent Agenda and presented for individual consideration.

2. Minutes from the June 1, 2021, Finance and Government Committee Meeting
3. Professional services contract with Gaylen Howard Laing Architect, Inc. (GHLA) in the amount of \$69,440 and approve a 5% contingency of \$3,472, for a total cost of \$72,912 for architectural services for Epic Central maintenance building
4. Amendment No. 1 with Halff Associates professional service agreement for the Grand Prairie Landfill-West Fork Trinity River Erosion Protection Improvements in the amount of \$88,490
5. Second Amendment to Lease Agreement Reinstating Rental Payments for 321 Firehouse GP LLC located at 321 W. Main Street
6. Authorize Sublease agreement between 321 Firehouse GP LLC and Dimitrios VaGenas LLC d/b/a “My Kuzina” for a portion of the premises owned by the City and leased to Firehouse Gastro Park LLC at 321 W. Main Street
7. Authorize payment of \$63,741.94 to McGriff Insurance Services, Inc. for renewal of Cyber Liability policy number ESJ0127928264 from Underwriter’s at Lloyd’s of London for the period of February 4, 2021 through February 4, 2022
8. Ordinance amending the FY 2020/2021 Capital Improvements Projects Budget; Purchase of gas masks and related accessories from Safeware, Inc., in the amount of \$58,023 through a national interlocal with Omnia Partners
9. Ordinance amending the FY2020/2021 Capital Improvements Projects Budget; Professional Services Contract with Freese and Nichols, Inc. in the amount of \$88,000 for Feasibility and Cost-Effectiveness Study of annexing in Extraterritorial Jurisdiction (ETJ)
10. Amend the FY21 Solid Waste Landfill Replacement Fund Budget; Authorize and confirm the purchase of an approximate 1.91-acre tract of land located at 3499 IH30 from Gifco Properties, Inc. in the amount of \$22,000 for additional Landfill property

Councilperson Cole Humphries moved to approve Items 2-4 and Items 7-10 on the Consent Agenda, with Items 5-6 pulled for individual consideration and discussed in Executive Session. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0.

Ayes: 3

Nays: 0

Abstentions: 0

ITEMS FOR INDIVIDUAL CONSIDERATION

11. Contract with Pyro Brand Development LLC for Brand Development of EpicCentral in the

amount of \$128,000, plus a contingency amount of 5% for a total project cost of \$134,400

Deputy City Manager Cheryl De Leon presented information for Item 11. The goal is to make EpicCentral one of the top five entertainment venues in Dallas-Fort Worth. Item 11 is about branding, not marketing. An RFP was done, 15 proposals were received, and the selection team selected the top five companies. Ms. De Leon noted that the selection team was comprised of several persons from Parks, Arts and Recreation, as well as other departments. She explained the scoring process, and the reasons why Pyro Brand Development was chosen (e.g., diverse workforce, great team, creative ideas). After four interviews with each company, Pyro Brand Development was selected. She further stated that the marketing piece will be a separate contract. Marketing may be done with Pyro Brand Development, or with another company.

Councilperson Cole Humphreys moved to approve Item 11 as presented. Councilman Kurt Johnson seconded the motion. The motion passed 3-0, with no abstentions.

Ayes: 3

Nays: 0

Abstentions: 0

12. Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; Contract with The Broussard Group (TBG Partners, Inc.) in the amount of \$49,500 and approve a 5% contingency of \$2,475, for a total cost of \$51,975 for design services for PlayGrand Adventures – Tranquil Adventures; Construction Manager at Risk (CMAR) Contract with Hill & Wilkinson General Contractors (H&W) for pre-Construction services for PlayGrand Adventures – Tranquil Adventures in the amount of \$0.00 and approve a Construction Service Fee of 5% to be applied at a later time to the actual approved construction costs for the work; Contract with Whirlix Design, LLC in the amount of \$132,306 per BuyBoard agreement for playground equipment; and Contract with Site Source, Inc. in the amount of \$45,151 per BuyBoard agreement for site shade and amenities

Director of Parks, Art & Recreation, Duane Strawn, presented information for Item 12. He stated that Item 12 was comprised of three parts: Design contract, construction management, and playground equipment that needs to be ordered because of the long lead time. He also recapped the PlayGrand Adventures-Tranquil Adventures, explaining it is a more quiet, less stimulating, secure area, especially beneficial for children on the Autism Spectrum. Mr. Strawn stated that once the final maximum cost is determined, he will return to the Finance and Government Committee to present an amended contract. The goal is to be open by Spring Break 2022.

A brief discussion took place regarding the origin of the idea, and the necessity to include this type of space for Grand Prairie citizens. Mr. Strawn also clarified that each of the areas/pods are a separate phase. Item 12 is the second phase. Mr. Strawn will send conceptual drawings to the Finance and Government Committee members.

Councilperson Cole Humphries moved to approve Item 12 as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0, with no abstentions.

Ayes: 3

Nays: 0

Abstentions: 0

13. Construction Management Agreement with Arch-Con Corporation (Arch-Con) in the amount

of \$38,910,167 for construction of the dual brand hotel and convention center within the overall EpicCentral project; owner-controlled contingency in the amount of \$1,089,833 and a budget allowance of \$350,000 for potential price escalation of construction materials for a total funding request of \$40,350,000

Senior Building and Construction Project Manager, Andy Henning, presented information for Item 13, which is related to the hotels and conference center. Concord Hospitality was originally the development partner, but they were unable to secure financing timely. Council voted for the City to fund the project, which includes two hotels and the conference center. Arch-Con was selected as the general contractor based on experience and lower cost. It was clarified that Item 13 does not include the underground garage. Mr. Henning also stated that the City always supplies the general contractor with contact information for local sub-contractors and they are encouraged to use them, when possible.

Councilperson Cole Humphries moved to approve Item 13 as presented. Councilperson Kurt Johnson seconded the motion. The motion passed 3-0, with no abstentions.

Ayes: 3

Nays: 0

Abstentions: None

14. Ordinance amending the FY 2020/2021 Capital Improvement Projects Budget; Change Order 1 with The Nay Company for the construction of Water Utilities Metal Fabrication Shop in the amount of \$252,630

Director of Engineering and Public Works, Gabe Johnson, presented information for Item 14. The design build was approved by Council in September 2020. However, since that time, prices have increased. Item 14 is asking for additional funds primarily for construction materials.

Councilperson Kurt Johnson moved to approve Item 14 as presented. Councilperson Cole Humphries seconded the motion. The motion passed 3-0, with no abstentions.

Ayes: 3

Nays: 0

Abstentions: 0

15. Ordinance amending the FY 2021 Red Light Safety Fund; Price agreement for the purchase of police technology and services from Axon, Inc., through a national interlocal agreement with Sourcewell, at a first-year cost of \$625,000. This agreement will be for one year, with the option to renew for nine additional one-year periods, totaling \$14,650,150 if all extensions are exercised; Authorize the City Manager to execute the renewal options with aggregate price fluctuations of up to \$50,000 so long as sufficient funding is appropriated by the City Council to satisfy the City's obligation during the renewal terms

Support Services Manager for the Police Department, Ryan Simpson, presented information on Item 15. Mr. Simpson stated that Axon, Inc., provides equipment for the Police Department (e.g., body cameras, dash cameras, tasers). The current contract with Axon, Inc., will expire soon. Item 15 is regarding a one-year agreement, with an option to renew nine additional one-year periods. The cost includes hardware upgrades and price protection throughout the life of the contract at no additional cost. At the end of the 10-years, the City

will own the equipment. The City (Police Department) will also receive an equipment issue in the 10th year. A portion of the cost for Item 15 will come from the ‘Red Light’ fund, but going forward, the cost will be split between the ¼ cent crime tax and the General Fund.

City Attorney, Megan Mahan, noted that Item 15 is a contract renewal. It was also clarified that the first two years of the contract, the payments will be lower. However, once the Public Safety Building is paid for, more funds will be available, and the payments will go up. Deputy City Manager, Cheryl De Leon, explained that if funds are not available in future years, prioritization will be done, and other funding sources may be used.

Councilperson Kurt Johnson moved to approve Item 15 as presented. Councilperson Cole Humphries seconded the motion. The motion passed 3-0, with no abstentions.

Ayes: 3

Nays: 0

Abstentions: 0

16. Agreement regarding Ground Lease with CNP6 Real Estate LLC and Great Southern Bank

Item 16 was discussed in Executive Session.

17. Intercreditor Agreements for Bolder Adventure Park: Tri-Party Agreement with Bolder One, LLC and Plains State Bank; Lease Estoppel with Bolder One, LLC, Greater Texas Capital Corporation, and Lincoln Capital Management

Item 17 was discussed in Executive Session.

18. Resolution Authorizing Lease with Option to Purchase between Grand Prairie Local Government Corporation and Zavala’s Barbecue, LLC for 103 SW 5th Street and 151 SW 5th Street; identify Zavala’s Barbecue, LLC as a business suitable for expansion within the City

Item 18 was discussed in Executive Session.

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss one or more of the following:

- (1) *Section 551.071 “Consultation with Attorney”*
- (2) *Section 551.072 “Deliberations Regarding Real Property”*
- (3) *Section 551.074 “Personnel Matters”*
- (4) *Section 551.087 “Deliberations Regarding Economic Development Negotiations”*

Chairperson Jeff Copeland convened an Executive Session of the Finance and Government Committee at 3:35 p.m. to discuss matters involving Section (4) 551.087 “Deliberations Regarding Economic Development Negotiations and (2) Section 551.072 “Deliberation Regarding Real Property.”

Chairperson Jeff Copeland reconvened the regular meeting of the Finance and Government Committee at 3:58 p.m. Councilperson Kurt Johnson moved to approve Items 5, 6, 16, 17, and 18 as presented, with correspondence clarifying the terms of the lease agreement to the lessee regarding

Item 6. Councilperson Cole Humphreys seconded the motion. The motion passed 3-0, with no abstentions.

- Ayes: 3
- Nays: 0
- Abstentions: 0

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 4:00 p.m.

Chairperson, Jeff Copeland
Finance and Government Committee

Date



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/03/21

REQUESTER: Megan Mahan

PRESENTER: Megan Mahan, City Attorney

TITLE: Extension of AEG Lease Amendment for a 50% Rent Reduction during the term of the COVID pandemic through September 30, 2021

RECOMMENDED ACTION: Approve

ANALYSIS:

The Theater at Grand Prairie was ordered to be shut down during COVID-19. The COVID-19 outbreak has extended longer than originally anticipated and since then, due to a winter storm that damaged much of the Theater, the Theater has been under repair. For these reasons, this amendment will extend the rent reduction until September 30, 2021, and will extend the term of the lease so that the City will receive the proper amount of rent over time, and the City will be made whole.

FINANCIAL CONSIDERATION:

The term of the lease will be extended so that the City will receive the proper amount of rent over time.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/03/2021

REQUESTER: George Fanous, P.E.

PRESENTER: Gabe Johnson, Director Public Works and Romin Khavari, City Engineer

TITLE: Amendment/Change Order No. 1 for construction contract with Felix Construction Company in the amount of \$50,778.09 for South Sector Pump Station Phase II

RECOMMENDED ACTION: Approve

ANALYSIS:

On October 13, 2020, the City Council approved a construction contract with Felix Construction Company in the amount of \$7,899,537.00 for Southwest Sector Pump Station Phase 2; 5% construction contingency in the amount of \$394,977; Materials testing with Alliance Geotechnical in the amount of \$51,708.40; in-house labor distribution in the amount of \$39,500 for a total of \$8,385,722.40.

Between the bid date and the end of 90-day price hold period, steel prices rose approximately 24%; steel prices continued to escalate and rose additional 20% between the hold period and the contract execution date; this resulted in 44% rise in steel prices. Suppliers are only required to hold their prices for a typical 30-day period. Contractor has provided original and revised purchase orders for rebar, hydro tank, fence, and other miscellaneous structural metal as support documentation. The City's project consulting engineer tracked the steel indexes from 90 days after bid to the contract execution.

Amendment/ Change Order No.1 in the net amount of **\$50,778.09** provides for a cost increase of raw steel material impact (\$52,943.31); underdrain modification (\$1,569.19) and additional quantities of 36" drilled pier shafts (\$1,402.50) for a **total increase of \$55, 915**; it also provides for a cost **decrease of (-\$ 5,136.91)** for miscellaneous quantity reductions. The cumulative total of change order No.1 is \$61,051.91 and the net increase is **\$50,778.09**.

Construction schedule remains unchanged for a final completion on June 19, 2022.

FINANCIAL CONSIDERATION:

State statutes require City Council approval of a change order when the cumulative cost of the change order exceeds \$50,000. With approval of this change order, the City Manager will be able to approve the change order to a cumulative value of \$50,000 without additional Council approval. Also, the City,

as an owner, reserves the right to increase the amount of the work to be performed in each construction contract by an amount not to exceed twenty-five (25%) percent of the original bid.

Funding in the total amount of \$50,778.09 is available in Water Capital Projects Fund (500592) W.O. 01810503 (Southwest Sector Pump Station) Contract 432412 Contingency.

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 500592 / 01810503
 Project Title: Southwest Sector Pump Station
 Current Request: \$0.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|----------------------|---------------------|------------------------|----------------------|------------------------|-----------------------|
| Construction 68540 | \$6,441,420 | \$5,708 | \$0 | \$5,708 | \$6,441,420 |
| Eng/Con/Geo 68560 | \$379,388 | \$1 | \$0 | \$1 | \$379,388 |
| In-House Labor 68999 | \$33,792 | \$33,792 | \$0 | \$33,792 | \$33,792 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| TOTAL | \$6,854,600 | \$39,501 | \$0 | \$39,501 | \$6,854,600 |



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/03/2021

REQUESTER: George Fanous

PRESENTER: Gabe Johnson, Director of Public Works, Walter Shumac, Director of Transportation Services and Romin Khavari, City Engineer

TITLE: Amendment/Change Order No. 1 for Professional Engineering Services Contract with Criado and Associates for providing Final Design of Dechman Road from Westchester Parkway to Bardin Road in the total amount of \$85,200

RECOMMENDED ACTION: Approve

ANALYSIS:

On January 5, 2021, the City Council approved a Professional Engineering Services contract with Criado and Associates in the amount of \$48,500 for providing a preliminary phase design for paving, drainage and water in Dechman Road from Westchester Parkway to Bardin Road.

Amendment/ Change Order No.1 in the amount of \$85,200 provides for final design (phase II) and bid documents for paving, drainage, and water improvements along Dechman Drive. This project is to be constructed as a 2-lane, 45-foot back-to-back, M4U minor arterial street section with a minimum 4-foot sidewalk on the west side of the road, (Approximately 780 linear feet) and 12” water line from Westchester Parkway to Edgeview Dr where it connects to Bardin Road.

Work is scheduled to start in August 2021 and completed in December 2021.

FINANCIAL CONSIDERATION:

Funding in the amount of \$85,200 is available in Street Capital Projects Fund (400192) W.O. #02105903 (Dechman from Westchester to Bardin).

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**

Fund/Activity Account: 400192 / 02105903
 Project Title: Dechman Street
 Current Request: \$0.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|----------------------------|---------------------------------|------------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| 61041 Prof Eng Services | \$136,500 | \$88,000 | \$0 | \$88,000 | \$136,500 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| TOTAL | \$136,500 | \$88,000 | \$0 | \$88,000 | \$136,500 |



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/03/2021

REQUESTER: Andy Henning

PRESENTER: Andy Henning, Senior Building and Construction Projects Manager

TITLE: Ratify the contract for the purchase of furniture, fixtures and equipment (FF&E) for the Water Revenue Department renovations project through Wilson Office Interiors in the total amount of \$81,006.52

RECOMMENDED ACTION: Approve

ANALYSIS:

Based on the goal of improving facility security by creating one public entry to the overall City Hall complex, the recently completed renovations of City Hall East included transaction window positions that two Water Utility Customer Service staff members occupy. Because of that, the current Water Utility Customer Service walk-in lobby is no longer utilized. The elimination of the existing lobby and multiple transaction windows creates an opportunity to achieve additional office space that is currently a critical need.

On April 6, 2021, City Council approved an initial FF&E budget allowance for the Water Revenue Department renovations project in the amount of \$65,000 as a placeholder for the overall project cost. This actual contract value of \$81,006.52 represents an increase in cost due to the significant impact that the design and construction industry is seeing in regard to material price escalation due to the availability of labor and materials.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including OMNIA Partners and NCPA. Wilson Office Interiors, through their network of manufacturer's cooperative contracts offers the furniture, fixtures and equipment the City requires. Those cooperative contracts in the case of this proposed FF&E order are as follows:

HON OMNIA Partners Contract #R191804
9 TO 5 NCPA Contract #07-15
Clarus NCPA Contract #07-22

This item was taken to the Finance and Government Committee on August 3, 2021, for their review and

recommendation for approval.

FINANCIAL CONSIDERATION:

Due to another significant price increase that was effective as of August 1, 2021, the purchase order was requested in advance.

Funding in the total amount of \$81,006.52 was available from Water Capital Projects Fund (500592) W.O. 02108103 (FY21 Water Facility Improvement).

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 500592 / 02108103
 Project Title: FY21 Water Facility Improvement
 Current Request: \$0.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|--|---------------------|------------------------|----------------------|------------------------|-----------------------|
| * Small Office FFE 60530 | \$81,100 | \$93 | \$0 | \$93 | \$81,100 |
| Security Equip 68380 | \$10,000 | \$10,000 | \$0 | \$10,000 | \$10,000 |
| Data Proc Equip 68410 | \$20,000 | \$8,259 | \$0 | \$8,259 | \$20,000 |
| Construction 68540 | \$451,621 | \$0 | \$0 | \$0 | \$451,621 |
| Eng/Con/Geo 68560 | \$39,922 | \$6,900 | \$0 | \$6,900 | \$39,922 |
| | | | | \$0 | \$0 |
| *PO 434367 Issued to Wilson from Small Office FFE line | | | | \$0 | \$0 |
| TOTAL | \$602,643 | \$25,252 | \$0 | \$25,252 | \$602,643 |



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/03/2021

REQUESTER: Caryl DeVries, P.E.

PRESENTER: Walter Shumac, III, P.E., Director of Transportation Services

TITLE: Purchase of traffic signal poles from Pelco Structural, LLC in the amount of \$73,325 through a national inter-local agreement with House-Galveston Area Council (H-GAC) cooperative purchasing program

RECOMMENDED ACTION: Approve

ANALYSIS:

This purchase will provide traffic signal poles to be utilized by a traffic signal contractor for the installation of traffic signals at the intersections of SH 161 frontage roads at Lower Tarrant Road. Ordering traffic signal poles in advance of the traffic signal construction contract will save time and money since the current lead time for traffic signal poles is about 20 weeks.

The cooperative purchasing program, H-GAC Buy, can save money by pooling the impressive purchasing power of their members, which include Texas Department of Transportation (TxDOT), and other local governments. They use the power of numbers as leverage to get better prices with the same vendors we use now.

FINANCIAL CONSIDERATION:

Funding in the amount of \$73,325 for the traffic signal poles is available in the Street Capital Projects Fund (400192), FY21 Traffic Signal/Engineering (02106303), Traffic Signal Equipment account (68513).

| | | | | | |
|--|--|---|--|--|--|
| HGACBuy | | CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases | | Contract No.: PE-05-21 | Date Prepared: 7/22/2021 |
| This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <u>MUST</u> be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly. | | | | | |
| Buying Agency: | City of Grand Prairie | | | Contractor: | Consolidated Traffic Controls, Inc. |
| Contact Person: | Caryl Devries | | | Prepared By: | Bryan Jones |
| Phone: | 0 | | | Phone: | 800-448-8841 |
| Fax: | | | | Fax: | 800-448-8850 |
| Email: | cdevries@gptx.org | | | Email: | bjones@ctc-traffic.com |
| Catalog / Price Sheet Name: | Traffic Control, Enforcement & Signal Preemption Equipment | | | | |
| General Description of Product: | Traffic Control Equipment | | | | |
| A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary | | | | | |
| - | | | | | |
| Line Number | Quan | Description | | Unit Pr | Total |
| 1557 | 1 | 32' SMA-80L-8 32' SMA-80L-8 | | \$ 9,151.00 | \$ 9,151.00 |
| 1559 | 1 | 36' SMA-80L-8 36' SMA-80L-8 | | \$ 10,031.00 | \$ 10,031.00 |
| 1561 | 1 | 40' SMA-80L-8 40' SMA-80L-8 | | \$ 10,459.00 | \$ 10,459.00 |
| 1563 | 1 | 44' SMA-80L-8 44' SMA-80L-8 | | \$ 11,034.00 | \$ 11,034.00 |
| 1565 | 2 | 48' SMA-80L-8 48' SMA-80L-8 | | \$ 11,590.00 | \$ 23,180.00 |
| Total From Other Sheets, If Any: | | | | | |
| Subtotal A: | | | | | \$ 63,855.00 |
| B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary (Note: Unpublished Items are any which were not submitted and priced in contractor's bid.) | | | | | |
| Quan | Description | | | Unit Pr | Total |
| 1 | Powdercoat fee RAL# 9005 Standard Black | | | \$ 9,470.00 | \$ 9,470.00 |
| | | | | \$ | - |
| | | | | \$ | - |
| | | | | \$ | - |
| Total From Other Sheets, If Any: | | | | | |
| Subtotal B: | | | | | \$ 9,470.00 |
| Check: The total cost of Unpublished Options (Subtotal B) cannot exceed 25% of: For this transaction the percentage is: | | | | | 15% |
| C. Other Allowances, Discounts, Trade-Ins, Freight, Make Ready or Miscellaneous Charges | | | | | |
| Quan | Description | | | Unit Pr | Total |
| | | | | | \$ - |
| | | | | | \$ - |
| Subtotal C: | | | | | \$ - |
| Delivery Date: 8 to 10 Weeks AAO | | | | D. Total Purchase Price (A+B+C): \$ 73,325.00 | |

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 400192 / 02106303
 Project Title: FY21 Traffic Signals/Engineering
 Current Request: \$0.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|----------------------------|---------------------|------------------------|----------------------|------------------------|-----------------------|
| Prof Services 61039 | \$116,500 | \$115,900 | \$0 | \$115,900 | \$116,500 |
| Software Leasing 61640 | \$25,000 | \$25,000 | \$0 | \$25,000 | \$25,000 |
| Traffic Lights 61910 | \$15,549 | \$0 | \$0 | \$0 | \$15,549 |
| Traffic Signal Equip 68513 | \$142,951 | \$125,106 | \$0 | \$125,106 | \$142,951 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| TOTAL | \$300,000 | \$266,006 | \$0 | \$266,006 | \$300,000 |



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 08/03/2021

REQUESTER: Chris Agnew

PRESENTER: Gabe Johnson, Director of Public Works, Walter Shumac, Director of Transportation Services and Romin Khavari, City Engineer

TITLE: Amendment/Change Order No. 2 to the Interlocal Agreement with Dallas County in the additional amount of \$100,000 for Rock Island Road Bridge, MCIP 40812 at Bear Creek in the City of Grand Prairie

RECOMMENDED ACTION: Approve

ANALYSIS:

The original agreement approved by the Grand Prairie City Council on January 24, 2017 for the total project cost of \$300,000 provided Dallas County paying for half of the preliminary design not to exceed \$150,000 for replacement of the existing Rock Island Road Bridge at Bear Creek from the existing two lanes to a proposed four lane divided bridge design. The City and County are considering the options of building the full four lane bridge or a two lane bridge from the full design that will allow taking the existing bridge out of service with the remainder of the bridge being constructed at a later date. Upon taking the existing bridge out of service the City will annex that remaining portion of Rock Island Road including the bridge. As per the agreement, the City of Grand Prairie is the lead for the Rock Island Road Bridge project with Dallas County for the preliminary design work, with the City of Grand Prairie being reimbursed by Dallas County for their share.

On February 6, 2018 a professional contract for engineering services was awarded to Kimley Horn and Associates by the City of Grand Prairie (18-7578) in the amount of \$293,500. This original scope was based on a baseline hydraulic model being provided to begin the hydraulic analysis. The scope was also based on analyzing the 100-year storm event for the hydraulic analysis. Kimley Horn determined that the limits of the 2016 Preliminary model did not include the Rock Island Road bridge. Through two coordination meetings, it was decided that Kimley Horn would develop a baseline model by combining the 2016 Preliminary model and the 2017 Current Effective model. Analysis of the 500-year storm event was also brought up during the coordination meetings as a requirement for Dallas County Flood Control District No. 1 and the City of Irving. Because of these additional items, the scope of services includes additional engineering analysis and coordination to create a baseline hydraulic model and determine the impacts of the 500-year storm event. The additional \$50,000 request is to fund this additional work.

Amendment/change order 1, approved by City Council on December 11, 2018 (18-8484) to the Interlocal funding agreement with Dallas County in the additional cost of \$50,000 (Split by the City and Dallas County) was for a revised total amount of \$350,000 (\$175,000 for the City of Grand Prairie and \$175,000

from Dallas County) was for additional professional work required for the preliminary design.

The current Amendment/change order 2 to the Interlocal funding agreement with Dallas County in he additional cost of \$100,000 (Split by the City and Dallas County) is for a revised total amount of \$550,000 (\$275,000 for the City of Grand Prairie and \$275,000 from Dallas County) will fund the additional professional work required for the preliminary design.

FINANCIAL CONSIDERATION:

No funding is required with this resolution. Consultant contract amendment/change order No. 3 with Kimley-Horn Associates is on the August 3, 2021 Finance and Government Committee agenda and Council Agenda.

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AUTHORIZING THE CITY MANAGER TO INTER INTO A PROJECT SPECIFIC FUNDING AGREEMENT AMENDMENT 1 WITH DALLAS COUNTY FOR ROCK ISLAND ROAD BRIDGE, MCIP 40812 AT BEAR CREEK IN THE CITY OF GRAND PRAIRIE, TEXAS

WHEREAS, the City of Grand Prairie is designated as the LEAD AGENCY for the project and will provide the Project Manager; and

WHEREAS, Chapter 791 of the Texas Government Code and Texas Transportation Code Section 472.001 provides authorization for local governments to contract with each other for the performance of governmental functions and services, as well as joint funding of road construction or improvements of road and street projects; and

WHEREAS, Grand Prairie will be responsible for \$50,000 of the additional amount required for the preliminary design costs. Dallas County will participate in half of the \$100,000 fee; for a revised total amount of \$550,000 (\$275,000 for the City of Grand Prairie and \$275,000 from Dallas County) and

WHEREAS, By approval of this resolution, Grand Prairie will be responsible for an additional \$100,000 for preliminary design of Rock Island Road Bridge, MCIP 40812 at Bear Creek in the City of Grand Prairie for a revised total amount of \$550,000 (\$275,000 for the City of Grand Prairie and \$275,000 from Dallas County).

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of GRAND PRAIRIE, Texas that:

Section 1. The City Manager or his designee is hereby authorized to enter into an amendment 2 to the agreement with Dallas County for preliminary design only of the Rock Island Road Bridge, MCIP 40812 at Bear Creek in the City of Grand Prairie.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, AUGUST 3RD, 2021.

**SECOND AMENDMENT
TO THE FUNDING AGREEMENT
DALLAS COUNTY CAPITAL IMPROVEMENT PROGRAM**

This Second Amendment to the Funding Agreement (“Second Amendment”) is entered into this ____ day of _____, 20__, to amend the Funding Agreement ("FA") between the City of Grand Prairie, Texas ("City"), and the County of Dallas, Texas ("County") acting by through their duly authorized representatives and officials, for the implementation of transportation improvements on the Rock Island Road Bridge at Bear Creek, MCIP Project 40812 (“Project”); and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2011-0860 dated May 10, 2011, the County acting by and through the Dallas County Commissioners Court, and the City entered into a Master Agreement Governing Major Capital Improvement Program for the purpose of transportation improvements on roads inside Dallas County; and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2017-0483 dated April 04, 2017, the County and the City entered into a Funding Agreement for the implementation of transportation improvements on the Rock Island Road Bridge at Bear Creek, MCIP Project 40812; and

WHEREAS, pursuant to Dallas County Commissioners Court Order 2019-0200 dated February 02, 2019 authorized the First Amendment to the Funding Agreement with the City of Grand Prairie for the implementation of transportation improvements on the Rock Island Road Bridge at Bear Creek, MCIP Project 40812; and

WHEREAS, Chapter 791 of the Texas Government Code and Texas Transportation Code Section 251 provide authorization for local governments to contract with each other for the performance of governmental functions and services, and joint funding of road or street projects; and

NOW THEREFORE, this Second Amendment is made by and entered into by the City and the County for the mutual consideration stated herein.

I. PURPOSE

City and County both mutually agree that the FA as amended, shall remain in full force and effect, except as modified below.

II. AMENDED PROVISIONS

A. Article II – “Incorporated Documents” of the FA shall be amended by deleting the current language and replacing it with the following:

3. “Current Cost Estimates and Funding Sources, which is attached hereto and incorporated herein by reference as Attachment "B-2".”

B. Article VII. – “Funding” of the FA is hereby revised in its entirety to read as follows:

“Funding

County and City mutually agree to proportionately fund the Direct Project ad Program cost as follows:

1. Notwithstanding any provision in the Master Agreement, this FA, any amendment thereto, or any other agreement between the Parties regarding this Project, the total Project cost is estimated to be Five Hundred Fifty Thousand Dollars and no cents (\$550,000.00), as shown in Attachment “B-2”. The County’s total obligation to this Project for Preliminary Design is to provide funding in the amount not to exceed Two Hundred Seventy Five Thousand Dollars and no cents (\$275,000.00).
2. The County in-house Project Delivery costs may include, but are not limited to, preliminary scoping and research, special services, site inspection meetings, and preliminary coordination.
3. The City will have a total obligation to this Project for Preliminary Design is to provide funding in the amount not to exceed Two Hundred Seventy Five Thousand Dollars and no cents (\$275,000.00).
4. Should the final cost of the total Project exceed the initial and anticipated Project costs, City agrees to either reduce the scope of the Project, or to seek additional funding to facilitate its completion. In either event, City shall be solely responsible for all such costs in excess thereof, and County shall bear no additional responsibilities beyond those contemplated herein.”

C. Article VIII. – “Miscellaneous” of the FA shall be and is hereby revised by adding the additional language:

“No Joint Enterprise/Venture. The City and County agree that neither party is an agent, servant, or employee of the other party. No joint enterprise/venture exists between the City and County.”

III. EFFECT OF AMENDMENT

This Second Amendment shall not change or waive any contractual provisions, clauses or conditions of the original FA, as amended, unless otherwise provided for herein. The original FA, including any and all incorporated or referenced documents and any and all exhibits, attachments and amendments that by their terms have been incorporated into any of the foregoing documents, are collectively referred to herein as the FA. In the event of any conflict between the original FA and this Second Amendment to the FA, this Second Amendment shall control. All provisions of the FA as well as any duly authorized amendments or extensions, including this Second Amendment shall remain in full force and effect throughout the term of the FA.

The City of Grand Prairie, State of Texas, has executed this Second Amendment pursuant to duly authorized City Council Resolution No. _____, Minutes _____ Dated the ____ day of _____, 20__.

The County of Dallas, State of Texas, has executed this Second Amendment pursuant to Commissioners Court Order Number _____ and passed on the ____ day of _____, 20__.

City of Grand Prairie, Texas

County of Dallas

Item 10.

By:

Clay Lewis Jenkins, County Judge

Title: _____

Date

Date

Attest:

Approved as to Form*:
John Cruzot
District Attorney

City Secretary \ Attorney

Sherri Turner
Assistant District Attorney

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

ATTACHMENT “B-2”
Dallas County Capital Improvement
Project Specific Agreement
CURRENT COST ESTIMATES & FUNDING SOURCES

Project Name: Rock Island Road Bridge, MCIP 40812

| Total Estimated Project Preliminary Design Cost | |
|--|---------------------|
| Preliminary Design & Dallas County IHPD | \$550,000.00 |
| Total | \$550,000.00 |
| Funding Source | |
| Dallas County | \$250,000.00 |
| Dallas County IHPD | \$25,000.00 |
| City of Grand Prairie | \$275,000.00 |
| | |
| Total | \$550,000.00 |



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/03/2021

REQUESTER: Andy Henning

PRESENTER: Andy Henning, Senior Building and Construction Projects Manager

TITLE: Change Order/Amendment No. 4 with Merriman Anderson Architects (MAA) in the amount of \$557,650 for additional design services associated with the enhanced and expanded EpicCentral project

RECOMMENDED ACTION: Approve

ANALYSIS:

A publicly published Request for Qualifications (RFQ) process for Architectural design services was issued by the City on February 14, 2018 in which responses were due on March 7, 2018. The RFQ sought a professional design team of architects, engineers and all other necessary consultants to shape and implement the City's vision for EpicCentral. The RFQ required the selected design team to be innovative, construction-cost sensitive and work as a seamless and effective partner with the City of Grand Prairie and its development consultation team.

The Request for Qualifications was very well responded to with eighteen (18) submissions being received consisting of all of the best architectural firms both locally and regionally. The eighteen (18) submissions were reviewed by the City Manager's Office, Legal, Economic Development, City staff and the development consultation team. Submissions were shortlisted to six (6) design teams and interviews took place on March 28, 2018. Following the interviews, the selection committee felt the Merriman Anderson Architects team clearly stood out above all others due to their recent similar and successful project experience; their innovative design thoughts proposed and presented for EpicCentral; and a project design approach that was demonstrated to be flexible and inclusive of all City stakeholders as necessary.

MAA has submitted multiple additional service fee proposals totaling a net increase of \$557,650 to their previously approved design and construction services fee. These additional service proposals address:

- 1) Redesign of exterior patio landscaping and shade structures to coordinate with final waterfront restaurant tenant design layouts
- 2) Design of expanded equipment/control room for the water, light and projection show
- 3) Design of architectural site lighting around all retail restaurant pads and entry alleyways
- 4) Design team coordination with site interactive exhibits and water, light and projection show
- 5) Redesign of stairway access location in underground garage
- 6) Design team construction administration services for hotel project

An initial contract in the amount of \$45,975 was approved by the City on September 14, 2018 (Purchase Order 338360) and represented an initial conceptual design scope of work.

Change Order/Amendment No. 1 in the amount of \$650,000 was approved by City Council on December 11, 2018 (18-8498) and represented conceptual design completion and schematic design services for all elements associated with the new EpicCentral hotel, convention center, retail and entertainment destination project.

Change Order/Amendment No. 2 in the amount of \$2,746,108 was approved by City Council on October 15, 2019 (19-9413) and represented completion of design and construction services for all portions of the EpicCentral project existing at the time.

Change Order/Amendment No. 3 in the amount of \$1,076,900 was approved by City Council on April 6, 2021 and represented reprioritization of construction drawing package issue dates based on adjustments to coordinate with the ongoing planning of construction sequencing, design of added waterfront restaurant adjacent to the event lawn, updated project phasing exhibits to assist in subcontractor construction pricing and design of two new restaurants created on added land parcel resulting from relocation of Park Central entry drive.

Change Order/Amendment No. 4 in the amount of \$557,650 will be incorporated into the current Merriman Anderson Architects contract for a revised total contract amount of **\$4,787,675**.

Above and beyond the MAA design contract value of \$4,787,675, a previously approved design contingency of \$126,933 and a reimbursable expense amount of \$162,025 are also included in the EpicCentral overall design funding of \$5,076,633 of which the above five (5) numbers total.

Design services associated with the dual brand hotel project are not covered by this contract value, only construction administration services for the dual brand hotel project.

This item was taken to the Finance and Government Committee on August 3, 2021 for their review and recommendation for approval.

FINANCIAL CONSIDERATION:

Funding in the total amount of \$557,650 is available in EPIC Central Capital Projects Fund (360093) WO#6272222 (Epic Central Project Design)

**CITY OF GRAND PRAIRIE
CAPITAL PROJECTS BUDGET SUMMARY**


Fund/Activity Account: 360093 / 6272222
 Project Title: EPIC Central Project Design
 Current Request: \$0.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|----------------------------|---------------------------------|------------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| Eng/Design 68450 | \$4,600,000 | \$779,817 | \$0 | \$779,817 | \$4,600,000 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| TOTAL | \$4,600,000 | \$779,817 | \$0 | \$779,817 | \$4,600,000 |

Grand Prairie Memorial Gardens Perimeter Wall Improvements

RFB #21147

TABULATION

|  | | Bid Tabulation <small>GP Memorial Gardens Perimeter Wall Improvements</small> RFB #21147 | | Fast General Contracting North Richland Hills, TX | | Hill & Wilkinson Richardson, TX | |
|---|-------------------------------------|---|-----|--|----------------|------------------------------------|----------------|
| Item | Description | QTY | UOM | Unit Price | Extended Price | Unit Price | Extended Price |
| 1 | Mobilization/Site Preparation | 1 | LS | \$ 36,000.00 | \$ 36,000.00 | \$ 52,531.00 | \$ 52,531.00 |
| 2 | Grading Channel Excavation | 500 | CY | \$ 192.00 | \$ 96,000.00 | \$ 19.53 | \$ 9,763.00 |
| 3 | 12" Drilled shaft w/30" Dia. belled | 23 | EA | \$ 717.39 | \$ 16,500.00 | \$ 5,765.35 | \$ 132,603.00 |
| 4 | 12"x16" Continuous Reinforced Co | 511 | LF | \$ 78.28 | \$ 40,000.00 | \$ - | \$ - |
| 5 | Decorative Masonry Fence (Measu | 3066 | SF | \$ 38.81 | \$ 119,000.00 | \$ 75.18 | \$ 230,495.00 |
| 6 | Wrought Iron Double Swing Gate | 1 | EA | \$ 8,000.00 | \$ 8,000.00 | \$ 5,829.00 | \$ 5,829.00 |
| 7 | Bermuda grass solid sod | 5100 | SF | \$ 1.18 | \$ 6,000.00 | \$ 3.20 | \$ 16,320.00 |
| 8 | SWPPP Implementation | 1 | LS | \$ 4,000.00 | \$ 4,000.00 | \$ 33,151.00 | \$ 33,151.00 |
| BASE BID SUBTOTAL | | | | | \$ 325,500.00 | | \$ 480,692.00 |
| ALTERNATE | | | | | | | |
| 9 | 12" Drilled shaft w/30" Dia. belled | 6 | EA | \$ 750.00 | \$ 4,500.00 | | See below |
| 10 | 12"x16" Continuous Reinforced Co | 200 | LF | \$ 77.50 | \$ 15,500.00 | | See below |
| 11 | Decorative Masonry Fence (Measu | 1200 | SF | \$ 17.92 | \$ 21,500.00 | | See below |
| 12 | Bermuda grass solid sod | 2000 | SF | \$ 1.00 | \$ 2,000.00 | | See below |
| Base + Alternate | | | | | | | |
| 1 | Mobilization/Site Preparation | 1 | LS | \$ 36,000.00 | \$ 36,000.00 | \$ 76,442.00 | \$ 76,442.00 |
| 2 | Grading Channel Excavation | 500 | CY | \$ 192.00 | \$ 96,000.00 | \$ 33.60 | \$ 16,802.00 |
| 3 | 12" Drilled shaft w/30" Dia. belled | 29 | EA | \$ 724.14 | \$ 21,000.00 | \$ 5,962.14 | \$ 172,902.00 |
| 4 | 12"x16" Continuous Reinforced Co | 711 | LF | \$ 77.36 | \$ 55,000.00 | \$ - | \$ - |
| 5 | Decorative Masonry Fence (Measu | 4266 | SF | \$ 32.93 | \$ 140,500.00 | \$ 73.34 | \$ 312,888.00 |
| 6 | Wrought Iron Double Swing Gate | 1 | EA | \$ 8,000.00 | \$ 8,000.00 | \$ 5,744.00 | \$ 5,744.00 |
| 7 | Bermuda grass solid sod | 7100 | SF | \$ 1.20 | \$ 8,500.00 | \$ 3.07 | \$ 21,828.00 |
| 8 | SWPPP Implementation | 1 | LS | \$ 4,000.00 | \$ 4,000.00 | \$ 36,921.00 | \$ 36,921.00 |
| BASE BID SUBTOTAL | | | | | \$ 369,000.00 | | \$ 643,527.00 |

CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 316310 - 021133(03)
 Project Title: Grand Prairie Memorial Gardens Perimeter
 Current Request: \$387,450.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|---------------------|---------------------|------------------------|----------------------|------------------------|-----------------------|
| 68540 Construction | \$0 | \$0 | \$387,450 | \$387,450 | \$387,450 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| | | | | \$0 | \$0 |
| TOTAL | \$0 | \$0 | \$387,450 | \$387,450 | \$387,450 |



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/03/2021

REQUESTER: Steve Plumer

PRESENTER: Duane Strawn, Director parks, Arts and Recreation Department

TITLE: Ordinance amending the FY2020/2021 Capital Improvement Projects Budget; contract with Fast General Contracting for construction of Grand Prairie Memorial Gardens Perimeter Wall Improvements in the amount of \$325,500; Acceptance of Alternate Bid in the amount of \$43,500 for demolition and replacement of perimeter wall, plus a 5% contingency of \$18,450 for a total project cost of \$387,450; Reject all bids from RFB #21100

RECOMMENDED ACTION: Approve

ANALYSIS:

Opening in 2004, Grand Prairie Memorial Gardens consisted of 5 gardens offering 3,820 spaces. In the Fall of 2018, City Council approved Phase II development which created additional gardens consisting of approximately 2,500 spaces.

With the expansion of the additional gardens, an extension of the perimeter wall is needed to enhance the design of these spaces. Additionally, upon inspection of the existing wall, it was determined that replacement of certain sections was necessary due to an unavoidable ground structural failure.

In November 2020, CMO approved a professional services contract with Salcedo Group, Inc. for professional engineering services. Plans were developed for the Grand Prairie Memorial Gardens perimeter wall to include the base bid and an alternate bid as described below:

Alternate Bid

Demolition and replacement of approximately 75 linear feet of existing perimeter wall and replace as shown on plan, specifications and addendums.

Proposals for RFB #21100 were received at the office of the Purchasing Manager on June 17, 2021, for the construction of the perimeter wall and replacement of the failing existing wall sections. One proposal was received. After review of the proposal, staff identified several areas that needed clarification and expansion. The decision was made to reject the bid; revise the specification and re-advertise under a new bid number.

Notice of bid #21147 was publicly advertised and distributed to vendors. Two bids were received as shown on attachment A.

The low bid received from Fast General Contracting meets specifications and is recommended for award.

This item was presented to the Finance and Government Committee on August 3, 2021 and received recommendation for approval by City Council.

FINANCIAL CONSIDERATION:

Funding for the Grand Prairie Memorial Gardens Perimeter Wall Improvements project is available by approving an ordinance transferring and appropriating \$387,450 from the unobligated fund balance in the Cemetery Operating Fund (3190) to the Cemetery Capital Project Fund (316310), WO #021133(03) (Grand Prairie Memorial Gardens Perimeter Wall Improvements).

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY TRANSFERRING AND APPROPRIATING \$387,450 FROM THE UNOBLIGATED FUND BALANCE IN THE CEMETERY OPERATING FUND (3190) TO THE CEMETERY CAPITAL PROJECT FUND (316310), WO #021133(03) (GRAND PRAIRIE MEMORIAL GARDENS PERIMETER WALL IMPROVEMENTS).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET be amended by transferring and appropriating \$387,450 from the unobligated fund balance in the Cemetery Operating Fund (3190) to Cemetery Capital Project Fund (316310), WO #021133(03) (Grand Prairie Memorial Gardens Perimeter Wall Improvements).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, AUGUST 3, 2021.



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 08/03/2021

REQUESTER: Monica Law

PRESENTER: Walter Shumac III, P.E., Director of Transportation Services

TITLE: The FY 2022 Transit Grant Application for "The Grand Connection" and approval of a Resolution authorizing the City Manager to submit Fiscal Year 2022 grant application with the Federal Transit Administration (FTA) for \$570,712 for Capital Expenditures, \$262,000 for Operating Expenditures and \$32,950 from Transportation Development Credits (TDC), Department of Transportation (TXDOT) for \$170,584. The City will provide a matching requirement of \$385,099 with the balance of \$20,000 from Dallas County. The total budget to operate the Grand Connection for Fiscal Year 2022 is \$1,441,345

RECOMMENDED ACTION: Approve

ANALYSIS:

The senior and physically challenged para-transit program began in 1988 with the purchase of one (1) van. Since that time, the program has grown to over 55,900 trips annually with an active fleet of Twelve (12) transit buses. The Transit Division of the Transportation Services Department operates various types of programs for these citizens. These programs include:

NO CHARGE TRIPS

- Nutrition Trip Program--Provides transportation to Dallas County Health and Human Services Nutrition Program at 2975 Esplanade Grand Prairie, Texas
- Medical/Dental Trip Program--Provides transportation to medical/dental appointments.
- Dialysis treatments – Grand Prairie Dialysis, Tarrant Dialysis (GP), Fresenius GP Dialysis and DaVita Dialysis Grand Prairie (Clinics)
- Parkland Hospital – Conover Dr. Grand Prairie and Harry Hines, Dallas (Clinics)
- Arlington Hospital- Arlington Memorial Hospital (Clinics)
- Provide transportation to the S. Westmoreland/Illinois DART light rail station on a daily/weekly basis for Clients that have appointments at the Veterans Hospital (VA) in Dallas.
- Provide trips to the Trinity Railway Express (TRE) for Clients that have appointments in Ft. Worth or Dallas.
- Grocery Trip Program—Provide group transportation to the grocery store on a weekly basis.
- School Program--Provides transportation to local colleges such as TCCC.
- Provides trips to work, only in Grand Prairie.

Current request is to conduct a public hearing for public input regarding The Grand Connection and associated funding requests and approve a resolution authorizing the City Manager to submit grant applications for fiscal year 2022. Grant applications will be submitted to the Federal Transit Administration (FTA) for **\$570,712** for Capital, \$262,000 for Operating and \$32,950 from Transportation Development Credits (TDC) Texas Department of Transportation (TXDOT) for \$170,584 The City will provide \$385,099 from the City’s General Fund, \$20,000 from Dallas County. The total proposed budget for The Grand Connection in 2022 is \$1,441,345 which includes Operating costs of \$870,633 Vehicle (3) Replacements of \$450,000 and Maintenance of \$120,712.

FINANCIAL CONSIDERATION:

The following is a breakdown of the funding sources used to operate The Grand Connection.

| | Total | Percent | Capital | Planning | Operating | |
|----------------------------|--------------|----------------|----------------|-----------------|------------------|---|
| FTA (5310) | \$262,000 | 18% | | | \$ 262,000 | |
| FTA (5307) | \$ 570,712 | 40% | \$570,712 | | | Purchase Replacement Vehicles/ Maintenance |
| FTA/ TDC | \$ 32,950 | .02% | | | \$ 32,950 | |
| TXDOT | \$ 170,584 | 12% | | | \$ 170,584 | |
| CITY | \$ 385,099 | 27% | | | \$ 385,099 | |
| Dallas County Nutrition | \$20,000 | .01% | | | \$ 20,000 | |
| Project Cost | \$ 1,441,345 | 100% | \$570,712 | | \$ 870,633 | |

The City’s contribution to the Grand Connection for FY 2022 is \$385,099. FTA is allowing the City of Grand Prairie to use toll credits for expenditures, no Capital match is needed. We have secured a grant in the amount of \$262,000 for Operating expenditures under the 5310 programs from Federal Transit Administration (FTA) and \$570,712 in Capital expenditures under 5307 and the 5310 programs, \$170,584 from the Texas Department of Transportation TXDOT.

The Grand Connection is asking for \$385,099 for FY22 from the City’s General Fund. In fiscal year 2022 we will be replacing three older vehicles in our fleet that are beyond their economic life (Capital Replacement Vehicles). By passing this resolution, the City Council authorizes the City Manager to submit the necessary grant applications for FTA, and TXDOT funding.

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT FISCAL YEAR 2022 GRANT APPLICATAIONS WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA) FOR \$570,712 FOR CAPITAL AND \$262,000 FOR OPERATAING \$32,950 IN TRANSPORTATION DEVELOPMENT CREDITS. (TXDOT) FOR \$170,584. THE CITY WILL PROVIDE MATCHING REQUIREMENTS OF \$385,099 FROM THE CITY’S GENERAL FUND AND WILL RECEIVE THE REMAINING \$20,000 FROM DALLAS COUNTY. THE TOTAL BUDGET TO OPERATE THE GRAND CONNECTION FOR FISCAL YEAR 2022 is \$1,441,345. THIS ACTION IS TO CONTINUE THE OPERATION OF THE GRAND CONNECTION AND ITS PROGRAMS TO ASSIST QUALIFIED ELDERLY AND DISABLED RESIDENCE IN GRAND PRAIRIE WITH THEIR TRANSPORTATION NEEDS AS

APPROVED BY CITY COUNCIL.

WHEREAS, to ensure continued funding to operate “*The Grand Connection*” the Transportation Services Department, seeks authorization to submit grants to help pay for capital and operating expenses to the Federal Transit Administration (FTA) for \$570,712 in Capital expenditures and \$262,000 for Operating expenditures and the Texas Department of Transportation (TXDOT) for \$170,584;

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project’s costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provision of Title VI of the City Rights Act of 1964, as amended, the applicant give and assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements there under; and

WHEREAS, it is the goal of the applicant that minority business be utilized to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. That, the City Manager is authorized to execute and file applications on behalf of the City of Grand Prairie with the Federal Transit Administration (FTA) in the amount of \$570,712 and \$262,000 for operating and \$32,950 in TDC. Texas Department of Transportation (TXDOT) in the amount of \$170,584, to aid in the financing of operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.

SECTION 2. That, the City Manager is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

SECTION 3. That, the City Manager is authorized to set forth and execute affirmative minority business policies in connection with the project’s procurement needs.

SECTION 4. That, the City Manager is authorized to execute grant contract agreements on behalf of the City of Grand Prairie with the U.S. Department of Transportation for aid in the financing of the operating assistance projects.

SECTION 5. That, monies will be appropriated from Grand Prairie’s FY 2022 Budget in the amount of \$385,099 to fund the City’s share of the funding match. Additional revenues for this grant will be provided by Dallas County Health and Human Services (\$20,000).

SECTION 6. That, this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE,
TEXAS, AUGUST 3RD, 2021.**

**CITY OF GRAND PRAIRIE
NOTICE OF OPPORTUNITY
FOR PUBLIC HEARING
TRANSPORTATION ASSISTANCE GRANT**

Re: City of Grand Prairie Elderly and Physically Challenged Transit Service, The Grand Connection; FY 2022 Operating and Capital Assistance Grant.

I. Notice is hereby given that a public hearing shall be held on August 3, 2021 by the City Council of the City of Grand Prairie for the purpose of considering projects for which Federal Operating and Capital assistance under Section 5307 and 5310 of the Transportation Efficiency Act of 1998 for rural and Small Urban Transit Agencies. If you have any question concerning Section 5307 or would like to view the information you may call the Transit Manager at 972-237-8545.

A. The City’s Transit Operations Division of the Transportation Services Department is requesting authorization to submit a 2022 grant application for the proposed budget which includes \$570,712 in Capital expenditures with the Federal Transit Administration (FTA), \$262,000 in Operating expenditures from FTA funds under section 5310 program, \$32,950 from Transportation Development Credits (TDC), \$170,584 from Texas Department of Transportation (TXDOT), \$385,099 from the City of Grand Prairie and \$20,000 from Dallas County with the total budget amount of \$1,441,345 for continuation of the operating and maintenance of Grand Prairie’s “The Grand Connection” Transit System. Grant request will include funding as follows:

| | |
|-------------------------------|-----------|
| Maintenance - | \$120,712 |
| Operating - | \$870,633 |
| Capital - Vehicle Replacement | \$450,000 |

B. No persons, families or businesses will be displaced by these projects. These projects are in conformance with comprehensive land use and transportation planning in this area and are consistent with the adopted Programming of Projects listed in the Transportation Improvement Program as needed.

C. The projects specifically take in account the special needs of senior citizens and persons with disabilities and are designed to service those needs.

II. The City of Grand Prairie will afford an opportunity for all interested persons or agencies to be heard with respect to the social, environmental, and economic aspects of the projects. Interested persons may submit orally or in writing evidence and recommendation with respect to said projects. The proposed program also will be the final program unless amended.

III. A copy of the application, the Program of Projects and the Transportation Improvement Program for the area is currently available for public inspection at the City of Grand Prairie Development Center, Transportation Services Department, 300 W. Main Street, Grand Prairie, Dallas County, Texas, 75050.

Grand Connection FY 2022 Budget

Presented by Walter Shumac, III P.E., Transportation Director
Monica Law, Transit Manager

| | Total | Percent | Capital | Planning | Operating | | | |
|-------------------------|--------------|---------|-----------|----------|------------|---|--|--|
| FTA (5310) | \$262,000 | 18% | | | \$ 262,000 | | | |
| FTA (5307) | \$ 570,712 | 40% | \$570,712 | | | Purchase Replacement Vehicles/ Maintenance | | |
| FTA/ TDC | \$ 32,950 | .02% | | | \$ 32,950 | | | |
| TXDOT | \$ 170,584 | 12% | | | \$ 170,584 | | | |
| CITY | \$ 385,099 | 27% | | | \$ 385,099 | | | |
| Dallas County Nutrition | \$20,000 | .01% | | | \$ 20,000 | | | |
| | | | | | | | | |
| Project Cost | \$ 1,441,345 | 100% | \$570,712 | | \$ 870,633 | | | |

Capital Expenditures

- Maintenance - \$120,712
- Operating- \$870,633
- Capital- 3 Replacement Vehicles \$450,000

All rides are
FREE

Questions and Answers



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 08/03/2021

REQUESTER: Chris Agnew

PRESENTER: Gabe Johnson, Director of Public Works, Walter Shumac, Director of Transportation Services and Romin Khavari, City Engineer

TITLE: Ordinance amending the Capital Improvement Projects; Amendment (Change order) No.3 to professional engineering and surveying services Contract with Kimley Horn and Associates for hydraulic analysis and design modifications of Rock Island Road Bridge at Bear Creek in the amount of \$200,400

RECOMMENDED ACTION: Approve

ANALYSIS:

In 2012, Dallas County engaged Kimley-Horn (KH) to provide a Bridge Scour and Bridge Condition Assessment Study. The study noted that erosion presented a significant risk to the bridge's substructure. Since funding was not immediately available at the time to implement the Study's preferred technical alternative of replacing the bridge, an interim erosion mitigation measure was proposed. In 2013 Dallas County engaged KH to design the interim erosion mitigation measure to protect the bridge's header banks and abutments against further erosion and to structurally reinforce the bridge bents. The City of Grand Prairie (City) and Dallas County (County) requested KH to perform the tasks necessary to develop the preliminary design to replace the existing bridge with a new bridge.

The ultimate typical street section for Rock Island Road will be four-lane divided. The proposed crossing at Bear Creek will be two, twin bridges matching the 4-lane divided typical section and was anticipated to be approximately 320 feet long. A hydraulic study was performed on Bear Creek as a part of the preliminary design to determine the actual length and elevation of the bridge structures. The preliminary design for both (twin) bridges will be provided in the contract. The City and County will phase the implementation of the ultimate road and bridge improvements by just building one of the two proposed bridges. The length of embankment and roadway improvements beyond the ends of the new bridge was limited to the shortest distance that would allow the roadway to tie back into the existing two-lane roadway with mitigated impacts to the floodplain of Bear Creek. This phase of the project also included evaluation of potential impacts to current and proposed Dallas County Flood Control District No. 1 and Trinity Rail Express (TRE) infrastructure in the immediate area of the proposed bridges. Preliminary design for the demolition of the existing bridge, approaches, and header banks will be provided to improve existing channel geometry and to reduce stream velocities and other erosive concerns in the immediate area of the proposed bridges. The scope of this project did not include any analysis or erosion mitigation alternatives associated with the existing TRE bridge and its structural channel lining. Preliminary design of City utility crossings and coordination with franchise utilities was also included as a part of this scope.

The new bridge and future bridge will require new embankments within the existing floodplain to serve as the proposed bridges' header banks and roadway approaches to the bridge. Coordination with the U.S. Army Corps of Engineers (USACE), the Federal Emergency Management Agency (FEMA), the City of Grand Prairie, the City of Irving, the Trinity Rail Express (TRE), and the Dallas County Flood Control District No. 1 was performed. It is anticipated that the project will fall under a Nationwide Permit 14 (NWP-14) for linear transportation projects and an individual permit will not be required. Only the preliminary jurisdictional determination and Endangered Species Act (ESA) compliance fell under this original contract scope. Permit development and USAGE coordination will be developed in the final design phase under a future scope of services.

Hydraulic modeling and design for this project was based on the Preliminary FIRM model provided by Halff and Associates on behalf of Dallas County and the City of Grand Prairie. This is a joint project with the City of Grand Prairie and Dallas County. For this project, the preliminary design contract is with the City of Grand Prairie and the future final design contract will likely be with Dallas County. We understand that the City of Grand Prairie will remain the lead managerial agency for this project throughout preliminary design.

On January 24, 2017 the City Council approved an Interlocal Agreement with Dallas County to fund the preliminary design in the amount of \$150,000 with agreement for Dallas County to provide matching funding in the amount of \$150,000 for the total amount of \$300,000. The original contract with the Consultant in the amount of \$293,500 was with the City of Grand Prairie and to be reimbursed by Dallas County for their share.

On February 6, 2018 a professional contract for engineering services was awarded to Kimley Horn and Associates by the City of Grand Prairie (18-7578) in the amount of \$293,500. The original scope was based on a baseline hydraulic model being provided to begin the hydraulic analysis. The scope was also based on analyzing the 100-year storm event for the hydraulic analysis. Kimley Horn determined that the limits of the 2016 Preliminary model did not include the Rock Island Road bridge.

Through two coordination meetings, it was decided that Kimley Horn would develop a baseline model by combining the 2016 Preliminary model and the 2017 Current Effective model. Analysis of the 500-year storm event was also brought up during the coordination meetings as a requirement for Dallas County Flood Control District No. 1 and the City of Irving. Because of these additional items, the scope of services includes additional engineering analysis and coordination to create a baseline hydraulic model and determine the impacts of the 500-year storm event.

On December 11, 2018 the City Council approved an Amended Interlocal Agreement with Dallas County to fund the additional hydraulic analysis and agency coordination work needed to amend the preliminary design in the amount of \$50,000 to provide a total amended amount of \$175,000 from the City with agreement for Dallas County to provide matching funding in the amended amount of \$175,000 for the total amount of \$350,000.

The contract amendment #1 with the Consultant in the amount of \$38,400 was with the City of Grand Prairie and to be reimbursed by Dallas County for their share.

On December 11, 2018 the City Council approved Contract amendment #1 to the professional engineering and surveying services Contract with Kimley Horn and Associates for the additional hydraulic analysis and agency coordination required to develop the hydraulic baseline model and coordinate the work with the affected agencies for the Rock Island Road Bridge at Bear Creek in the amount of \$38,400.

On July 6, 2020 the City approved Contract Amendment #2 to the professional engineering and surveying services Contract with Kimley Horn and Associates for a contract time extension from the original contract

termination date of January 1, 2020 to a new contract termination date of June 30, 2021.

During the course of the contract work it was determined that fully developed watershed flows should be used in the additional hydraulic analysis for the preliminary design. Fully developed watershed flows were not available so Kimley Horn was asked to develop the fully developed flows for the project design. Also additional alternatives for bridge designs were required to mitigate the adverse impacts of the new bridge to the Bear Creek 100-year and 500-year flood level, velocity and loss of floodplain storage. Kimley-Horn was asked to include evaluating impacts to the TRE bridge upstream and provide design armoring to help mitigate current and anticipated channel erosion damages due to anticipated increased velocities upstream of the project. Kimley-Horn was asked to update the proposed bridge buildout section to include provision for the future regional 16-foot wide trail to be built with the future north two-lane bridge. Additional work is required to analysis and provide no valley storage loss to the 100-year and 500-year floodplains due to the project and to review and assess the US Army Corps of Engineers 404 permit requirements for the amended project.

The current proposed Change Order Amendment #3 in the total amount of \$200,400 provides for the additional Hydraulic Analysis and Design Modifications required to complete the preliminary design of the project.

The 30 percent design for this project is anticipated to be complete October 15, 2021. With approval of the current Amendment/Change Order No. 3 the grand total contract amount will be \$532,300.

FINANCIAL CONSIDERATION:

Funding for the Amendment (Change order) No.3 to professional engineering and surveying services Contract with Kimley Horn and Associates for hydraulic analysis and design modifications of Rock Island Road Bridge at Bear Creek, in the amount of \$200,400, is available by approving an ordinance transferring and appropriating from the unobligated fund balance in the Street Capital Projects Fund (400192) to WO #01808303 (Rock Island Rd. Bridge at Bear Creek (with Dallas County)).

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2020/2021 CAPITAL IMPROVEMENT PROJECTS BUDGET BY APPROPRIATING AND TRANSFERRING \$200,400 FROM THE UNOBLIGATED FUND BALANCE IN THE STREET CAPITAL FUND (400192) TO WO#01808303 (ROCK ISLAND RD. BRIDGE AT BEAR CREEK (WITH DALLAS COUNTY)).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT THE FY 2020/2021 Capital Improvement Project Budget be amended by transferring and appropriating \$200,400.00 from the unobligated fund balance in the Street Capital Projects Fund (400192) WO#01808303 (Rock Island Rd. Bridge at Bear Creek (with Dallas County)).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, AUGUST 3RD, 2021.



June 25, 2021

Exhibit A

Contract Amendment No. 3 Preliminary Design Services for Rock Island Road Bridge Replacement at Bear Creek Additional Hydraulic Analysis

Project Understanding

The City of Grand Prairie, Texas has requested a proposal for additional professional services associated with additional hydraulic analysis. The additional scope of services is outlined below:

Scope of Services

1. Hydrologic Analysis for Fully Developed Flows \$ 18,900 Hourly/Reimbursable

The City of Grand Prairie requires the analysis of fully developed flows, and Kimley-Horn had included analyzing the Bear Creek hydraulic model based on fully developed flows for the Rock Island Road project scope dated February 26, 2018. However, fully developed flows were not provided with the baseline hydraulic model, and a hydrologic analysis and developing fully developed flows for Bear Creek was excluded from this project scope because the project improvements should not impact the flows and the fully developed flows were to be provided. To complete the *Baseline Hydraulic Model for Rock Island Road Bridge at Bear Creek* Memorandum, dated April 2, 2019, and continue with the project design, the fully developed flows were compiled from sources provided by the City of Grand Prairie to determine a steady flow file consistent with the upstream and downstream limits of the 2019 Baseline hydraulic model. The fully developed hydraulic results were added to meet City of Grand Prairie criteria and summarized within the Preliminary Memorandum titled *Preliminary Fully Developed Flow Analysis for Rock Island Road at Bear Creek*, dated October 28, 2019.

The budgeted fee for this task is based upon approximately **80 hours** of labor. We will not proceed with performance of services beyond the hours budgeted with written authorization by the City.

Amount of Task Complete to Date: \$18,900

2. Proposed Hydraulic Modeling \$ 25,800 Hourly/Reimbursable

The Rock Island Road project scope dated February 26, 2018 included proposed improvements to be analyzed with up to three hydraulic alternatives under Task 4.1.3. To mitigate adverse impacts to the Rock Island Road project site, the Engineer has thus far evaluated 6 hydraulic alternatives. Hydraulic alternatives evaluated thus far are listed below:

- 320' wide Bridge with 3H:1V side slopes for Ultimate Condition
- 320' wide Bridge with 3H:1V side slopes for Interim Condition

- 220' wide Bridge with 3H:1V side slopes for Ultimate Condition
- 220' wide Bridge with 3H:1V side slopes for Interim Condition
- 220' wide Bridge with 4H:1V side slopes for Ultimate Condition
- Preliminary 220' wide Bridge with 2H:1V side slopes for Ultimate Condition

The budgeted fee for this task is based upon approximately \$8,000 per hydraulic alternative analyzed.

The budgeted fee for this task is based upon approximately **120 hours** of additional labor. We will not proceed with performance of services beyond the hours budgeted without written authorization by the City.

Amount of Task Complete to Date: \$25,800

3. Supplemental Hydraulic Analysis *\$58,800 Hourly/Reimbursable*

Engineer will provide additional time to complete the scope of services outlines under Task 4 in the agreement dated February 26, 2018. The initial effort associated with the development of the existing conditions model and proposed improvements required a significant level of development.

Engineer will evaluate hydraulic impacts for various bridge lengths. Engineer will update the proposed southern bridge within the hydraulic HEC-RAS model of Bear Creek to account for the addition of a proposed trail. Engineer will revise channel grading and armoring to protect updated bridge width. Engineer will evaluate impacts of lining the channel bottom of Bear Creek with 2H:1V side slopes for the Interim and Ultimate conditions. Proposed improvements/grading will extend upstream of Rock Island Road until the downstream face of the existing TRE bridge concrete channel. A concrete channel bottom will also be evaluated underneath the proposed bridges. A cut/fill analysis will be performed in AutoCAD Civil 3D to evaluate valley storage in Bear Creek. A total of two (2) additional hydraulic alternatives will be completed in attempt to mitigate impacts at and upstream of the project location.

Engineer will evaluate the existing TRE bridge width and bounding downstream cross section based on limited data within the 2019 Baseline hydraulic model and update model to reflect existing conditions within the revised existing and proposed hydraulic models. These modifications will not be based on survey data, record drawings, or detailed information of the existing TRE bridge.

Engineer will prepare one (1) proposed Floodplain Workmap for each of the two (2) additional hydraulic alternatives. Engineer will prepare one (1) presentation summarizing hydraulic results from the two (2) additional hydraulic alternatives. Engineer will prepare Opinion of Probable Construction Cost for the two (2) additional 2H:1V hydraulic modeling alternatives.

The budgeted fee for this task is based upon approximately **265 hours** of additional labor. We will not proceed with performance of services beyond the hours budgeted without written authorization by the City.

Amount of Task Complete to Date: \$39,000

Amount to be Performed: \$19,800

4. Revised Preliminary Design \$ 58,000 Hourly/Reimbursable

Engineer will provide additional time to complete the scope of services outlined under Task 5 in the agreement dated February 26, 2018. Additional time for revisions beyond originally accepted alternatives to accommodate other options required by hydraulic analysis.

The following items will be incorporated into the preliminary design of these improvements:

- 16-foot wide regional trail (on north bridge)
- Adjustments to the proposed south bridge to accommodate the regional trail
- Channel improvements including floodplain discharge, water surface, velocity and storage impacts.
- Additional right of way requirements
- Updated typical section for the ultimate twin bridge layout with dimensions

The budgeted fee for this task is based upon approximately **255 hours** of additional labor. We will not proceed with performance of services beyond the hours budgeted without written authorization by the City.

Amount to be Performed: \$58,000

5. Supplemental Valley Storage Analysis and Permitting \$ 31,000 Hourly/Reimbursable

The project will be analyzed for meeting no valley storage loss for the ultimate 100-year and 500-year flood events which includes areas outside of ROW. The mitigation areas will be added to the design plans, and field notes and sketches for the additional ROW or easements required for the project and design of any drainage swales or areas to provide no valley storage loss for the ultimate 100-year and 500-year flood events will be provided. A Trinity River Corridor Development Certificate (CDC) application requesting an Exemption to the CDC Process will be prepared and submitted. This scope assumes that an Exemption will be granted. A City Floodplain Development Permit will be prepared and submitted.

The budgeted fee for this task is based upon approximately **140 hours** of additional labor. We will not proceed with performance of services beyond the hours budgeted without written authorization by the City.

Amount to be Performed: \$31,000

6. Environmental Investigation / Section 404 Permitting Summary \$ 7,900 Hourly/Reimbursable

The existing/proposed bridge structure has the potential to cross jurisdictional waters of the U.S. regulated by the U.S. Army Corps of Engineers (USACE) Fort Worth District. The full extent of potential impact to waters of the U.S. as a result of the project is unknown at this time. Kimley-Horn will prepare a Section 404 Permitting Analysis Summary Memorandum based on current regulation and preliminary project design details for ultimate conditions with two bridges. This memorandum will summarize potential USACE permitting scenarios for the proposed project and will include the following information:

- Specific permitting category based on the proposed design and limits of impact under Section 404 of the Clean Water Act that would trigger USACE permitting;

- Details on which USACE permitting scenario may apply to the project including the following:
 - Conditions for utilizing a Nationwide Permit (NWP) without notification to the USACE being required;
 - Triggers that would require a NWP with notification to the USACE;
 - Triggers that would require an Individual Permit (IP) with notification to the USACE;
 - A general summary of next steps and/or future studies that may be necessary in the USACE permit application and review process, if applicable;
 - Estimated timing/schedule for obtaining USACE approval for the different permitting scenarios, if applicable; and
 - Estimated jurisdictional waters of the U.S. mitigation costs if mitigation appears to be required based on preliminary impacts calculations.
 - ESA Compliance as required for CLOMR.

The Environmental Protection Agency (EPA) and the USACE occasionally issue guidance concerning what they intend over which to exert jurisdiction and details for permitting scenarios/activities. Details in the memorandum will be prepared considering the applicable guidance at the time of preparing the memorandum.

Meetings with USACE

Kimley-Horn will attend two (2) meetings with the USACE Fort Worth District to discuss details of the project and identify the appropriate permitting scenario based on information presented. We understand the meetings will occur in advance of the submission of any permit application (if required) and the meetings will be scheduled by the City.

The budgeted fee for this task is based upon approximately **35 hours** of additional labor. We will not proceed with performance of services beyond the hours budgeted without written authorization by the City.

This Task does not include pursuit of a No Permit Required letter, Approved Jurisdictional Determination (AJD), or Department of Army permit; however, Kimley-Horn can assist with these services, if warranted by the Client, for an additional fee.

Amount to be Performed: \$7,900

Exclusions

If services beyond those defined in this amendment are to be required, KH will confer with the City of Grand Prairie and Dallas County and gain written approval before such additional services are performed on an hourly basis. Services not specifically identified in the Scope of Services above shall be considered additional and shall only be performed on an individual basis upon authorization by the City. Such services shall include, but are not limited to, the following:

- USACE permitting; and
- Specific studies that may be required as part of USACE permitting (i.e. threatened and endangered species studies, cultural resources surveys, sand and gravel permit, aquatic resource relocation plan).

Fee Summary

Kimley-Horn will perform the services in Tasks 1 - 6 on a labor fee plus expense (reimbursable) basis with the maximum fee amount of **\$200,400**.

Schedule

Kimley-Horn will provide our services as expeditiously as practicable.

Due to the everchanging circumstances surrounding the COVID-19 Virus, situations may arise during the performance of this Agreement that affect availability of resources and staff of Kimley-Horn, the client, other consultants, and public agencies. There could be changes in anticipated delivery times, jurisdictional approvals, and project costs. Kimley-Horn will exercise reasonable efforts to overcome the challenges presented by current circumstances, but Kimley-Horn will not be liable to Client for any delays, expenses, losses, or damages of any kind arising out of the impact of the COVID-19 Virus.

| Task | Description | Kimley-Horn | | | | | | | Support Staff | Technical Support |
|------|---|------------------------|----------------|------------------|-----------------|----------------|---------------|-------------------|---------------|-------------------|
| | | Senior Professional II | Professional I | Professional III | Professional IV | Professional V | Support Staff | Technical Support | | |
| | Hourly Rates (Expire Jun. 30, 2021) | \$260.00 | \$250.00 | \$215.00 | \$195.00 | \$185.00 | \$115.00 | \$160.00 | | |
| | Hourly Rates (Effective Jul. 1, 2021) | \$275.00 | \$265.00 | \$230.00 | \$205.00 | \$195.00 | \$120.00 | \$190.00 | | |
| 1 | Hydrologic Analysis for Fully Developed Flows | 0 | 33 | 24 | 0 | 23 | 0 | 0 | 0 | |
| 2 | Proposed Hydraulic Modeling | 0 | 10 | 40 | 0 | 70 | 0 | 0 | 0 | |
| 3 | Supplemental Hydraulic Analysis | 14 | 67 | 0 | 14 | 152 | 0 | 18 | 18 | |
| 4 | Revised Bridge Sizing (Structural) | 12 | 30 | 73 | 65 | 64 | 6 | 5 | 5 | |
| 5 | Supplemental Valley Storage Analysis and Permitting | 6 | 18 | 10 | 16 | 90 | 0 | 0 | 0 | |
| 6 | Environmental Investigation / 404 Permitting | 2 | 7 | 8 | 0 | 14 | 2 | 2 | 2 | |
| | | 34 | 165 | 155 | 95 | 413 | 8 | 25 | | |
| | Hours: | | | | | | | | | |
| | Cost: | \$9,020.00 | \$41,700.00 | \$34,420.00 | \$19,175.00 | \$77,045.00 | \$950.00 | \$4,150.00 | | |

KH Subtotal Labor: \$186,460.00
Office Expense Budget: \$13,940.00

Total Hours: 895 Total Cost: \$200,400.00

Rock Island Road Bridge at Bear Creek

W.O. #618.83

Amendment No. 3 Schedule

Updated: 6/25/2021



| Key Task Name | 2021 | | | | | | 2022 | | | | | | |
|---|-----------|-----|------|-----------|------|-------|-----------|------|------|------|------|------|--|
| | Quarter 2 | | | Quarter 3 | | | Quarter 4 | | | | | | |
| | Apr. | May | Jun. | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | |
| City Council Amendment Approval (8/3/2021) | | | | | | ★ | | | | | | | |
| Amendment No. 2 | | | | | | | | | | | | | |
| Hydrologic Analysis for Fully Developed Flows | | | | | | | | | | | | | |
| Proposed Hydraulic Modeling | | | | | | | | | | | | | |
| Supplemental Hydraulic Analysis | | | | | | | | | | | | | |
| City Review Meeting | | | | | | | | | | | | | |
| Revised Preliminary Design | | | | | | | | | | | | | |
| Supplemental Valley Storage Analysis and Permitting | | | | | | | | | | | | | |
| Environmental Investigation / 404 Permitting | | | | | | | | | | | | | |

Today

| | |
|--|------------------------|
| | Critical Path Item |
| | Non-critical Path Item |
| | Milestone/Deliverable |



CITY OF GRAND PRAIRIE CAPITAL PROJECTS BUDGET SUMMARY

Fund/Activity Account: 500592 / 02108103
 Project Title: FY21 Water Facility Improvement
 Current Request: \$0.00

| ACCOUNT DESCRIPTION | 1 CURRENT BUDGET | 2 AVAILABLE BALANCE | 3 CURRENT REQUEST | 2+3 REVISED BALANCE | 1+3 AMENDED BUDGET |
|--|---------------------|------------------------|----------------------|------------------------|-----------------------|
| * Small Office FFE 60530 | \$81,100 | \$93 | \$0 | \$93 | \$81,100 |
| Security Equip 68380 | \$10,000 | \$10,000 | \$0 | \$10,000 | \$10,000 |
| Data Proc Equip 68410 | \$20,000 | \$8,259 | \$0 | \$8,259 | \$20,000 |
| Construction 68540 | \$451,621 | \$0 | \$0 | \$0 | \$451,621 |
| Eng/Con/Geo 68560 | \$39,922 | \$6,900 | \$0 | \$6,900 | \$39,922 |
| | | | | \$0 | \$0 |
| *PO 434367 Issued to Wilson from Small Office FFE line | | | | \$0 | \$0 |
| TOTAL | \$602,643 | \$25,252 | \$0 | \$25,252 | \$602,643 |